



OPEN SESSION

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Tuesday, August 6, 2024, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

NOTICE OF THE AGENDA

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

1. Call Meeting to Order / Establish Quorum – President Hopkins

2. Pledge of Allegiance – Director Leonard

3. Acknowledgment of Media

4. Approval of Agenda

5. Approval of Minutes

- a. July 2, 2024 – GRF Board Regular Open Meeting
- b. July 8, 2024 – GRF Board Special Open Meeting
- c. July 18, 2024 – GRF Board Agenda Prep Meeting

6. Report of the Chair

7. CEO Report

8. Open Forum (Three Minutes per Speaker)

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member may speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or call 1 (669) 900-6833 or email meeting@vmsinc.org to have your message read during the Open Forum.

9. Responses to Open Forum Speakers

10. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of June 2024 by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.
- b. Update Committee Appointments

11. Unfinished Business

- a. Clubhouse 1 Renovation Update (Oral Discussion)
- b. Building E Update (Oral Discussion)

12. New Business

- a. Entertain a Motion to Approve the Donation of Cups for Clubhouse 1 Drop-In Lounge
- b. Entertain a Motion to Approve the Stop Signs and Crosswalks on Avenida Sevilla and Via Mendoza
- c. Entertain a Motion to Consider the Pickleball Club Good Neighbor Proposal
- d. Entertain a Motion to Approve Pricing Rates for Electric Charging Stations **(August initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**
- e. Registrar of Voters: Pop-up Location at Clubhouse 2 (Oral Discussion) – Alison Giglio

13. The Board will take a 5-minute break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Cowen. The committee met on June 19, 2023; next meeting August 21, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Cowen
 - (2) GRF Finance Committee Report – Director Cowen
- b. Report of the Community Activities Committee – Director Horton. The committee met on July 11, 2024; next meeting August 8, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Bhada. The committee met on May 8, 2024; next meeting August 14, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Water Conservation Committee – Director Rane-Szostak

- d. Report of the Maintenance & Construction Committee – Director Horton. The committee met on June 12, 2024; next meeting August 14, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Space Planning Ad Hoc Committee – President Hopkins. The Ad-Hoc committee met on May 1, 2024. Next meeting is TBA.
- e. Report of the Media and Communications Committee—Director Milliman. The committee met on July 15, 2024; next meeting October 21, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- f. Report of the Broadband Ad Hoc – Director Roza. The closed committee met on July 24, 2024; next meeting TBA.
- g. Report of the Mobility & Vehicles Committee – Director Skillman. The committee met on May 15, 2024; next meeting August 7, 2024, at 1:30 p.m. in the Board Room.
- h. Report of the Security & Community Access Committee – Director Skillman. The committee met on June 26, 2024; next meeting August 28, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Skillman. The Traffic Hearings were held on July 17, 2024; next hearings on August 21, 2024, at 9:00 a.m. as a virtual meeting.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on July 30, 2024; next meeting September 24, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
- j. Information Technology Advisory Committee – President Hopkins. The committee met on July 26, 2024; next meeting August 30, 2024, at 1:30 p.m. as a virtual meeting.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- Pricing Rates for Electric Charging Stations
- Discussion of Smart Cards

16. Directors' Comments

17. Recess *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approve the Agenda

Approve the Minutes of:

(a) July 2, 2024 – Regular Closed Session

Discuss and Consider Personnel Matters
Discuss and Consider Contractual Matters
Discuss Legal/Legislation Matters
Discuss Member Disciplinary Matters

18. Adjournment



OPEN SESSION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Tuesday, July 2, 2024, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: James Hopkins, Yvonne Horton, Juanita Skillman, Martin Roza, Egon Garthoffner, Joan Milliman, William Cowen, Cush Bhada, Donna Rane-Szostak, Steve Leonard

Directors Absent: Gan Mukhopadhyay

Staff Present: CEO - Siobhan Foster, Makayla Schwietert, Paul Nguyen, Carlos Rojas, Manual Gomez, Alison Giglio, Dan Lurie, Steve Hormuth, Dan Lurie, Tom Siviglia, Dan Yost, Eric Nunez, Guy West, Jennifer Murphy

Other Directors Present: Brad Rinehart – Third, Georgiana Willis – GRF, Robert Reyes – VMS, Sue Quam – United, Ed Elwell - VMS

1. Call Meeting to Order/ Establish Quorum – President Hopkins

President Hopkins called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Milliman led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media via Village Television crew was present remotely by way of cameras.

4. Approval of Agenda

President Hopkins requested an approval of the agenda.

Director Skillman and Director Milliman requested that item 10b (1) be moved to 12e and 10c be moved to 12f in New Business.

Director Rane-Szostak made a motion to approve the changes. Director Milliman seconded.

Hearing no further changes or objections, the amended agenda was approved by unanimous consent.

5. Approval of Minutes

- a. June 4, 2024 – GRF Board Regular Open Meeting
- b. June 20, 2024 – GRF Board Agenda Prep Meeting

There being no objections, the meeting minutes of June 4, 2024 – GRF Board Regular Open Meeting were approved by unanimous consent.

There being no objections, the meeting minutes of June 20, 2024 – GRF Board Agenda Prep Meeting were approved by unanimous consent.

6. Report of the Chair

President Hopkins spoke on the following items:

- Subject of a recall along with Director Horton by Third Mutual leadership
- There has been no reason stated for this recall
- The third time in the last 9 months in which he has been the subject of a recall
- Recalls are symptoms of larger issues impacting the Village
- Discussed similar retirement communities and that Laguna Woods Village is twice the size of these developments
- Recall came at a time when GRF advanced the space planning issue to involve more public input

7. CEO Report

Siobhan Foster-CEO provided a report on the following items:

- 2025 Budget meetings – Ver. 2, Beyond
- Resident Services Enhancements
- Resident Services, Communications Enhancements
- Website Transformation Progress
- Gate 12 Facilities Closure
- Security Services Update
- SCE Ticket Management Update
- Third Streetlight Maintenance Summary
- Lighting - Division of Responsibility
- Where to Report Lighting Issues
- VMS Strategic Planning – Next Steps

CEO Foster answered questions from the Board.

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on the Foundation of Laguna Woods Village.
- Multiple members commented on the Recreation Departments' decision to transform the Clubhouse One roll-over(art) room they were currently utilizing for years into a billiards room and their displeasure with it as it displaces their congregation

- Multiple members commented on the Orange County Power Authority and their interaction with the Laguna Woods City Council
- A member commented on raising the fees of the equestrian center and also the possible replacement of pipes at the golf course
- Multiple members commented on technology upgrades to save energy
- A member commented on the Urban Forest Management Plan
- A member commented on space planning

9. Responses to Open Forum Speakers

- Director Leonard commented on fees and shared cost expense and energy saving plans for the village,
- Multiple Directors commented on the Orange County Power Authority
- Director Horton commented on fees for the equestrian and golf facilities and the shuffling of rooms and spaces
- Alison Giglio, Recreation and Special Events Director, gave clarification on the shuffling of facilities of spaces and clubs
- Director Cowen responded to the recall inquiry and advise that the bylaws are on the website
- Director Roza thanked the members for coming to today's meeting and their participation
- Director Skillman encourages members to attend the city council meetings or view them on ZOOM
- President Hopkins commented on the increased donations to the Foundation of Laguna Woods, space planning, shared costs, allegation of not using staff for Building E estimation

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of May 2024, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

THIS ITEM WAS MOVED TO 12E NEW BUSINESS

10b. Recommendation from the Maintenance and Construction Committee
10b (1). Entertain a Motion to Approve a Clubhouse 1 Change Order Report

THIS ITEM WAS MOVED TO 12F NEW BUSINESS

10c. Entertain a Motion to Approve a San Sebastian Exterior Paint Village Access Request

RESOLUTION 90-24-30

San Sebastian Exterior Paint Operations Access

WHEREAS, the San Sebastian Apartment Homes management company, Greystar, has contracted with URC West, Inc. to provide the necessary paint preparation and painting for the San Sebastian building from July 8, 2024 to September 1, 2024; and

WHEREAS, the San Sebastian building backs up to Clubhouse 1, the Library/Historical Society, and Gate A parking lot; and

WHEREAS, these areas would be used for operation of a manlift by the painting contractor URC West, Inc.; and

WHEREAS, that an entry license agreement with proper indemnification language and certificates of insurance will be obtained before work commences.;

NOW THEREFORE BE IT RESOLVED, that on July 2, 2024 the Board authorizes access to URC West Inc. & Greystar with San Sebastian Apartment Homes to complete the exterior pressure washing, paint preparation, and painting of the San Sebastian apartment building; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

Director Milliman made a motion to approve the Consent Calendar. Director Roza seconded.

Hearing no changes or objections, the Consent Calendar was approved unanimously.

11. Unfinished Business

11a. Clubhouse 1 Renovation Update (Oral Discussion)

Guy West, Projects Division Manager, provided the following updates:

- As of Friday, on schedule to meet August deadline
- A lot of finishes going in

Discussion ensued among the Board and Mr. West answered questions from the Board.

11b. Building E Update (Oral Discussion)

President Hopkins discussed the upcoming GRF Special Open Meeting on July 8, 2024.

12. New Business

12a. Entertain a Motion to Approve the City of Laguna Woods Memorandum of Understanding (MOU) Providing the Security Department Access to Orange County Fire Authority Emergency Radio Monitoring

Director Milliman read the following resolution:

RESOLUTION 90-24-31

**City of Laguna Woods Memorandum of Understanding
(MOU) Providing the Security Services Department Access
To Orange County Fire Authority Emergency Radio
Monitoring**

WHEREAS, four years ago, the Orange County Fire Authority (OCFA) implemented a new 800-megahertz (MHz) encryption radio system incompatible with Security radio equipment; and

WHEREAS, through an MOU between the City of Laguna Woods and the Golden Rain Foundation, Security would be able to monitor the OCFA radio frequency; and

WHEREAS, having the ability to monitor the OCFA radio frequencies will allow Security to establish better coordination with fire personnel during emergencies;

NOW THEREFORE BE IT RESOLVED, July 2, 2024, the Board of Directors of this Corporation hereby approves the purchase of two (2) 800 MHz radios with an annual usage and activation cost of \$1,620 to be funded from the Operating Fund by entering into an MOU with the City of Laguna Woods; and

RESOLVE FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the City of Laguna Woods Memorandum of Understanding (MOU) Providing the Security Department Access to Orange County Fire Authority Emergency Radio Monitoring and resolution. Director Skillman seconded.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

12b. Entertain a Motion to Approve the Emergency Radio Communications Equipment Installation

Director Milliman read the following resolution:

RESOLUTION 90-24-32

Emergency Radio Equipment Installation

WHEREAS, Communication between the Care & Reception Centers and the Incident Command Center, in case of a disaster is key and can be significantly improved with the installation of radio antennas; and

WHEREAS, the Board of Directors purchased Emergency Radio Equipment (antennas, shielded coaxial cable and hardware) in 2020; and

WHEREAS, after reviewing the scope and associated man-hours to complete the project, it was determined by the Project Manager to outsource this project;

NOW THEREFORE BE IT RESOLVED, July 2, 2024, that the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$12,375 funded from the Equipment Fund to install the Emergency Radio Equipment; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the emergency radio equipment installation and resolution. Director Skillman seconded.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

12c. Entertain a Motion to Approve the 2023 Operating Fund Deficit Transfer

Steve Hormuth, Director of Financial Services, provided an overview of the 2023 operating fund deficit transfer.

Director Milliman read the following resolution:

RESOLUTION 90-24-33

2023 Operating Deficit Transfer

WHEREAS, the Golden Rain Foundation of Laguna Woods Operating Statement as of December 31, 2023, reflected an operating deficit, net of Depreciation, in the amount of \$1,100,881 due to GRF's 2023 fiscal year operating fund expenses exceeding revenues by \$1,100,881 after excluding non-cash depreciation expenses; and

NOW THEREFORE BE IT RESOLVED, July 2, 2024, that the Board of Directors hereby authorizes a transfer in the amount of \$1,100,881 from the Contingency Fund to the Operating Fund due to the 2023 Operating Fund Deficit; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the 2023 operating deficit transfer and resolution. Director Roza seconded.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

12d. Entertain a Motion to Approve a Date for a Special Corporate Members Meeting regarding a Recall of two GRF Board Directors

First Vice President Skillman provided an overview of the request to hold a special corporate member meeting regarding a recall of two GRF Board Directors.

Director Milliman read the following resolution:

RESOLUTION 90-24-34

**Selection of a Date to Hold a Special Corporate Members Meeting Regarding
Third Mutual Board of Directors' Request
to Remove Two GRF Board Directors**

WHEREAS, on May 31, 2024, during a special open meeting, the Third Mutual board of directors voted on and approved Resolution 03-24-58 to call a special meeting of the corporate members to discuss and vote on the removal of James Hopkins and Yvonne Horton from the Golden Rain Foundation of Laguna Woods (GRF) board of directors; and

WHEREAS, on January 18, 2021, GRF adopted amended bylaws (bylaws), which set out the purposes, powers and governance of GRF; and

WHEREAS, Section 5.3 of the GRF bylaws provides, in pertinent part, "A special meeting of Corporate Members may be called by ... a written resolution approved by a majority of the Directors of any Mutual Board"; and

WHEREAS, Section 2.4.16 of the GRF bylaws provides the definition of mutual, as follows, "The housing Mutual Corporations, which are Corporate Members of this Corporation"; and

WHEREAS, Section 2.4.9 of the GRF bylaws provides the definition of corporate members, which reads as follows, "The Mutual Corporations at Laguna Woods Village, Laguna Woods, as represented by the Directors of their respective Boards. As of the date of these Bylaws, the Corporate Members are: United Laguna Woods Mutual, **Third Laguna Hills Mutual**, and Laguna Woods Mutual No. Fifty"; and

WHEREAS, Section 5.4.4.1 of the GRF bylaws provides that a special meeting of the corporate members may be called for the removal of a director without cause; and

WHEREAS, Section 6.4.1.3 provides that a majority of a quorum of the voting power of the corporate members can remove a GRF director or directors; and

WHEREAS, California Corporations Code § 7511(c) states, in pertinent part: “Upon request in writing to the corporation addressed to the attention of the chair of the board, president, vice president, or secretary by any person (other than the board) entitled to call a special meeting of members, the officer forthwith shall cause notice to be given to the members entitled to vote that a meeting will be held at a time fixed by the board not less than 35 nor more than 90 days after the receipt of the request. If the corporation is a common interest development, as defined in Section 4100 of the Civil Code, the corporation shall cause notice to be given to the members entitled to vote that a meeting will be held at a time fixed by the board not less than 35 nor more than 150 days after receipt of the request ...”; and

WHEREAS, the GRF board of directors is required to discuss and select a date to hold a special corporate members meeting no less than 35 days or more than 150 days after receipt of the request.

NOW THEREFORE BE IT RESOLVED, that on July 2, 2024, GRF selects the date of September 5, 2024, at 1:30 p.m. in the Board Room, to hold a special open corporate members meeting to discuss and vote on the request by the Third Mutual board to remove James Hopkins and Yvonne Horton from the GRF board; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

Director Milliman made a motion to approve the selection of a date to hold a special corporate members meeting regarding Third Mutual Board of Directors’ request to remove two GRF Board Directors and resolution. Director Skillman seconded.

Hearing no changes or objections, the motion was called to a vote and approved unanimously. Director Horton and President Hopkins recused themselves from the vote.

THIS ITEM WAS MOVED FROM THE CONSENT CALENDAR

12e. Entertain a Motion to Approve a Clubhouse 1 Change Order Report

Guy West spoke on the item and gave clarification to the Board.

Discussion ensued among the Board.

A member commented on this item. Report was received and filed having been previously approved following the process described in the purchasing policy.

THIS ITEM WAS MOVED FROM THE CONSENT CALENDAR

12f. Entertain a Motion to Approve a San Sebastian Exterior Paint Village Access Request

Dan Yost, Risk Manager, spoke on the item.

Director Milliman read the following resolution:

RESOLUTION 90-24-35

San Sebastian Exterior Paint Operations Access

WHEREAS, the San Sebastian Apartment Homes management company, Greystar, has contracted with URC West, Inc. to provide the necessary paint preparation and painting for the San Sebastian building from July 8, 2024 to September 1, 2024; and

WHEREAS, the San Sebastian building backs up to Clubhouse 1, the Library/History Center, and Gate A parking lot; and

WHEREAS, these areas would be used for operation of a manlift by the painting contractor URC West, Inc.; and

WHEREAS, that an entry license agreement with proper indemnification language and certificates of insurance will be obtained before work commences.;

NOW THEREFORE BE IT RESOLVED, that on July 2, 2024, the Board authorizes access to URC West Inc. & Greystar with San Sebastian Apartment Homes to complete the exterior pressure washing, paint preparation, and painting of the San Sebastian apartment building; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

Director Milliman made a motion to approve the San Sebastian Exterior Paint Operations Access. Director Skillman seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

13. The Board took a 5-minute break

The board took a break at 12:18 p.m. and reconvened at 12:31 p.m.

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Cowen. The committee met on June 19, 2023; next meeting August 21, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Cowen
 - (2) GRF Finance Committee Report – Director Cowen
- b. Report of the Community Activities Committee – Director Horton. The committee met on

June 13, 2024; next meeting July 11, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

- c. Report of the Landscape Committee – Director Bhada. The committee met on May 8, 2024; next meeting August 14, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Report of the Water Conservation Committee – Director Rane-Szostak

- d. Report of the Maintenance & Construction Committee – Director Horton. The committee met on June 12, 2024; next meeting August 14, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.

- (1) Space Planning Ad Hoc Committee – President Hopkins. The Ad-Hoc committee met on May 1, 2024. Next meeting is TBA.

- e. Report of the Media and Communications Committee—Director Milliman. The committee met on April 15, 2024; next meeting July 15, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

- f. Report of the Broadband Ad Hoc – Director Roza. The closed committee met on May 8, 2024; next meeting TBA.

- g. Report of the Mobility & Vehicles Committee – Director Skillman. The committee met on May 15, 2024; next meeting August 7, 2024, at 1:30 p.m. in the Board Room.

- h. Report of the Security & Community Access Committee – Director Skillman. The committee met on June 26, 2024; next meeting August 28, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Report of the Laguna Woods Village Traffic Hearings – Director Skillman. The Traffic Hearings were held on June 19, 2024; next hearings on July 17, 2024, at 9:00 a.m. as a virtual meeting.

- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on May 28, 2024; next meeting July 30, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.

- j. Information Technology Advisory Committee – President Hopkins. The committee met on June 28, 2024; next meeting July 26, 2024, at 1:30 p.m. as a virtual meeting.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- Discussion of Smart Cards
- Update Committee Appointments

16. Director's Comments - None

17. Recess – 1:22 p.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approve the Agenda

Approve the Minutes of:

(a) June 4, 2024 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 3:58 p.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation

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SPECIAL OPEN MEETING

**MINUTES OF THE SPECIAL OPEN SESSION OF THE BOARD OF
DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Monday, July 08, 2024 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: James Hopkins, Gan Mukhopadhyay, Yvonne Horton,
Juanita Skillman, Martin Roza, Joan Milliman, William
Cowen, Cush Bhada, Steve Leonard

Directors Absent: Donna Rane-Szostak, Egon Garthoffner

Staff Present: Makayla Schwietert, Paul Nguyen, Manuel Gomez, Carlos
Rojas

Others Present: None

1. Call Meeting to Order / Establish Quorum

First Vice President Skillman called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. State Purpose of Meeting – First Vice President Skillman

First Vice President Skillman stated the purpose of the meeting.

3. Approval of the Agenda

First Vice President Skillman asked if there were any objections to the Agenda.

Director Milliman requested to add 6d., Audience Comments on Presentation and 6e., Directors Vote on Presentation to the agenda.

Hearing no further changes, the amended Agenda was approved by unanimous consent.

4. Chair Remarks

First Vice President Skillman commented on the following:

- Each member has up to 3 minutes to speak during open forum
- Staff Analysis will be given by Manuel Gomez

5. Open Forum

- A member requested that a meeting as important as this, should always be televised in the future
- A member commented on the 2011 cost analysis of Building E

6. Consideration of Recommendations from the Building E Space Planning Ad Hoc Advisory Committee

a. Option Presented by Nancy Carlson/Andy Ginocchio

Nancy Carlson and Andy Ginocchio presented Option 1 plan to the Board.

b. Option Presented by Jim Hopkins

President Hopkins presented his Option 2 plan to the Board.

c. Staff Analysis

Manuel Gomez, Maintenance and Construction Manager, discussed Rough Order Magnitude Construction Cost Summary and spoke on both options and answered questions from the Board.

Discussion ensued among the Board.

d. Audience Comments on Presentation

- A member commented on the disruption of the table tennis room and PC Club if the option of relocation of the 3rd floor is selected
- A member commented on the flawed design studies and requested to have a Third Option
- Multiple members commented on the potential reduction of computer room space and the other negatives Option 1 will cause
- A member commented on the value of the community rising with the addition of building space
- A member commented on behalf of the PC Club and the interlining of how the club is supported and functions and how the reduction of space will make things challenging
- A member commented on the misleading slides presented today and gave clarification
- A member commented on thanking the committee's work on both proposals and also indicated that clubs were not consulted which has led to skewed misleading information
- A member commented on the working on the PC Club check in process
- A member commented on the volunteer tax program
- A member commented on the archery club and the countless zoning and background checks taken to get a permit to exist at its current location and the impending complication in having it relocated to another space
- Multiple members commented on their support of option 2
- A member commented on the issues of allowing and getting city approval for having archery located outdoors
- Multiple members commented on enjoying the current location of the table tennis club
- A member commented on the importance of the housing on the security department in a proper location with appropriate traffic flow for their vehicles
- A member commented on the difficulties of moving clubs, the lag in the community of which it takes to approve projects, and installing a prefab in the current foundation of building E

- A member commented on rebuilding Building E on the land that GRF Owns in its current space
- A member commented on the lack of communication from the Space Planning Committee to the Clubs
- A member commented on their volunteer work for the free tax service the importance of their work and how it's important to the members
- A member commented on speaking against Option 1
- A member commented on being an advocate of having security in Building E
- A member commented on the Bylaws of the Golden Rain Foundation
- A member commented on the importance of members staying involved and also reminded members that this will be going to a Corporate Members meeting

e. Directors Vote on Presentation

In a secret ballot vote, the Board selected Option B (2)

- a. Option A (1) Presented by Nancy Carlson/Andy Ginocchio - 0**
- b. Option B (2) Presented by Jim Hopkins - 7**
- c. None of the Above - 2**

7. Directors' Comments

- Director Skillman commented on the incorrect name of a previous Director during member comment portion
- Director Leonard commented on his concerns of not having a research and development program
- Director Horton commented on the upcoming CAC meeting
- Director Skillman commented on members attending the upcoming mutual board meetings to speak up and to add their voice

8. Adjournment

The meeting was adjourned at 12:31 p.m.

DocuSigned by:

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Joan Milliman, Secretary of the Board
 Golden Rain Foundation

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OPEN MEETING

**MINUTES OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, July 18, 2024 – 9:30 a.m.
Willow Room/Virtual Meeting**

GRF Agenda Prep Meeting

Directors Present: Jim Hopkins, Juanita Skillman, Gan Mukhopadhyay, Joan Milliman, Steven Leonard, Donna Rane-Szostak, William Cowen, Cush Bhada, Yvonne Horton, Martin Roza (entered the meeting at 9:38 a.m.)

Directors Absent: Egon Garthoffner

Staff Present: CEO-Foster, Makayla Schwietert, Catherine Laster, Paul Nguyen

Others Present: None

1. Call Meeting to Order and Establish Quorum

First Vice President Skillman called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Approval of the Agenda

First Vice President Skillman asked for approval of the agenda.

With unanimous consent, the Board approved the agenda.

3. Discuss and Consider Items to be placed on the Tuesday, August 6, 2024, Board Meeting Open & Closed Agendas

The Board discussed items to add or remove from the draft Open and Closed Agendas.

Director Milliman made a motion to approve the August 6, 2024, Open Agenda. Director Roza seconded.

Hearing no changes or objections, the August 6, 2024, Open Agenda was approved unanimously.

First Vice President Skillman asked if there were any objections to the August 6, 2024, Closed Agenda.

Hearing no changes or objections, the August 6, 2024, Closed Agenda was approved by unanimous consent.

4. Director Comments - None

5. Adjournment

The meeting was adjourned at 10:05 a.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation



RESOLUTION 90-24-XX

GRF Committee Appointments

RESOLVED, August 6, 2024, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (GRF)
SK Park (Third)
~~Andy Ginocchio (Third)~~
Reza Karimi, ~~Alternate~~ (Third)
~~Moon Yun, Alternate (Third)~~
Sue Quam (United)
Ellen Leonard (United)
Peter Sanborn (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani, Elsie Addington

Finance Committee

Martin Roza, Alternate (GRF)
William Cowen, Chair (GRF)
Donna Rane-Szostak (GRF)
~~Andy Ginocchio (Third)~~
~~Nathaniel Ira Lewis (Third)~~
Moon Yun (Third)
Brad Rinehart, Alternate (Third)
Thomas Tuning (United)
Mickie Choi Hoe (United)
Peter Sanborn (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Martin Roza (GRF)
Sue Quam (United)

Tom Tuning (United)
Mark Laws (Third)
S.K. Park (Third)
Advisors: Sue Margolis, Debbie Dotson

Landscape Committee

Cush Bhada, Chair (GRF)
Juanita Skillman, Alternate (GRF)
Donna Rane-Szostak, (GRF)
Sue Quam (United)
Anthony Liberatore (United)
~~Nathaniel Ira Lewis (Third)~~
S.K. Park (Third)
Reza Karimi, ~~Alternate~~ (Third)
Glenn Miller (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

Yvonne Horton, Chair (GRF)
Gan Mukhopadhyay (GRF)
Egon Garthoffner, Alternate (GRF)
S.K. Park (Third)
Brad Rinehart, Alternate (Third)
Jim Cook, Alternate (Third)
Alison Bok (United)
Pearl Lee (United)
Mickie Choi Hoe, Alternate (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Reza Karimi, Bill Walsh, Ajit Gidwani

Media and Communications

Joan Milliman, Chair (GRF)
Juanita Skillman, Alternate (GRF)
Donna Rane-Szostak (GRF)
~~Jim Cook (Third)~~
Cris Prince (Third)
Moon Yun, Alternate (Third)
Maggie Blackwell (United)
Georgiana Willis (United)
Peter Sanborn (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost,
Catherine Brians

Broadband Ad Hoc Committee

Martin Roza, Chair (GRF)
William Cowen (GRF)
Donna Rane-Szostak, Alternate (GRF)
Cris Prince (Third)
Jim Cook (Third)
Reza Karimi, Alternate (Third)
Alison Bok, non-voting (United)
Sue Quam (United)
Tom Tuning (United)
Peter Sanborn (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: John Cornell, Debbie Dotson

Mobility & Vehicles Committee

Ryna Rothberg, (GRF)
Juanita Skillman, Chair (GRF)
Cush Bhada, Alternate (GRF)
Moon Yun (Third)
S.K. Park (Third)
Reza Karimi, Alternate (Third)
Alison Bok (United)
Nancy Carlson (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Vashi Williams, Elsie Addington

Security and Community Access

Juanita Skillman, Chair (GRF)
Donna Rane-Szostak (GRF)
Cush Bhada, Alternate (GRF)
S.K. Park (Third)
Reza Karimi (Third)
Nancy Carlson (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:**Disaster Preparedness Task Force**

Eric Nunez, Co-Chair
Juanita Skillman, Co-Chair (GRF)
Donna Rane-Szostak (GRF)

S.K. Park (Third)
Moon Yun (Third)
Anthony Liberatore (United)
Georgiana Willis (United)
Rick Kopps, Alternate Resident (Mutual 50)
Sue Stephens (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Juanita Skillman (GRF)
Cush Bhada, Alternate (GRF)
S.K. Park (Third)
Mark Laws, Alternate (Third)
Maggie Blackwell (United)
Vidya Kale, Alternate (United)
Sue Stephens (Mutual 50)
Glenn Miller, Alternate (Mutual 50)

Select Audit Task Force

William Cowen, Chair (GRF)
Diane Phelps (GRF)
Mickie Choi Ho (United)
David Veeneman (Third)

Executive Hearings Committee

Yvonne Horton, Chair (GRF)
Juanita Skillman (GRF)
Joan Milliman (GRF)
James Hopkins, Alternate (GRF)

Space Planning Ad Hoc Committee

James Hopkins, Chair (GRF)
Yvonne Horton (GRF)
Cush Bhada (GRF)
Alison Bok (United)
Tom Tuning (United)
Nancy Carlson (United)
~~Andy Ginocchio (Third)~~
S.K. Park (Third)
Reza Karimi (Third)
Sue Stephens (Mutual Fifty)
Peter Sanborn (Mutual Fifty)
Glenn Miller (Mutual Fifty)

Correspondent - James Hopkins (GRF)

El Toro Water District – Juanita Skillman, Alternate (GRF)/Donna Rane-Szostak, (GRF)

RESOLVED FURTHER, that Resolution 90-24-26 adopted June 4, 2024, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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STAFF REPORT

DATE: August 6, 2024
FOR: Board of Directors
SUBJECT: Donation of Cups for Clubhouse 1 Drop-In Lounge

RECOMMENDATION

Review and recommend a resolution for donation of cups for Clubhouse 1 drop-in lounge from the Korean American Association (KAA) (Attachment 1) for one year at the estimated cost of up to \$5,000 in accordance with the Golden Rain Foundation (GRF) Donation Policy (Attachment 2).

BACKGROUND

Free coffee is provided daily to visitors at the Clubhouse 1 drop-in lounge. Staff recently started to distribute coffee cups in the office to monitor usage as cups were being taken in bulk for personal or club use. It is estimated that 200-300 cups were being used daily (or 1,000-1,500 cups per week) when the cups were readily available in the drop-in lounge. Staff currently distributes approximately 100-150 cups per day.

DISCUSSION

The Korean American Association proposed to donate cups for one year. The donation would begin from the date of Clubhouse 1 reopening and the cup distribution would be controlled each day to ensure less waste. The KAA has requested that the proposed verbiage be displayed on each cup (Attachment 3).

On July 11, 2024, the Community Activities Committee reviewed and recommended the donation of cups for the Clubhouse 1 drop-in lounge from the Korean American Association for one year at the estimated cost of up to \$5,000 in accordance with the Golden Rain Foundation (GRF) Donation Policy. Please note the information to be displayed on the cup is different than what was presented at CAC on July 11, 2024. The Laguna Woods Village leaf logo was removed to avoid trademark infringement.

FINANCIAL ANALYSIS

The donation of cups will offset the annual required expenditure at Clubhouse 1 by approximately \$2,575 if cups continue to be distributed at the office.

Prepared By: Alison Giglio, Recreation and Special Events Director
Reviewed By: Steve Hormuth, Financial Services Director
Catherine Laster, Services Manager

ATTACHMENT(S)

ATT 1: Resident Request
ATT 2: GRF Donation Policy
ATT 3: Proposed Logo
ATT 4: Resolution 90-24-XX

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Laguna Woods Village

Recreation Committee Request Form

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Department's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name: _____ Date: 5/30/2024Print Individual, Club or Organization Name: Korean American Association

Manor: _____ Phone: _____ E-mail: _____

Request (please check one):☐ Change/Exception to Policy☒ Donation☐ Staff Time Request☐ Equipment Request☐ Facility Request☐ Other: _____**Explanation:**

Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.

KAA would like to Donate coffee cups to CH#1 lounge for one
year. Cost estimated is \$500.00. Program starts from the date
the CH#1 reopens after renovation, and the coffee cup distribution
will be controlled for each day in order not to waste coffee
cups at the CH#1 lounge. The disposable cups will have
KAA Logo on the Cup.

Requestor Signature: _____

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #	For	Undecided	Against
_____	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Department
P.O. Box 2220, Laguna Woods, CA 92637

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Golden Rain Foundation | Donation Policy**I. Purpose**

To provide guidelines and an efficient and effective process for accepting gifts and minor monetary donations in a responsible, transparent and accountable manner that is consistent with Golden Rain Foundation (GRF) goals. This policy also establishes guidelines, standards and procedures for the installation and care of donated community improvements. GRF desires to encourage donations while managing aesthetic impacts and mitigating installation and ongoing maintenance costs.

II. Donation Defined

A donation is defined as any item of value given to GRF by a donor who expects nothing significant of value in return other than recognition and disposition of the gift in accordance with the donor's wishes to the degree possible.

III. Sponsorships Defined

A sponsorship is defined as any item of value given to GRF by a donor. The sponsor expects the publicity of the sponsorship(s) to attract new supporters, sponsors and donors alike. Most sponsors like to share their activities, and GRF will typically highlight the sponsor.

IV. Types of Donations and Sponsorships

Donations and/or sponsorships may be offered in the form of cash and real or personal property. Designated donations are donations the donor specifies for a particular department, location or purpose. Undesignated donations are donations given to GRF for an unspecified use. Typically, donations and/or sponsorships to GRF are made by individuals, Village clubs or the Village Community Fund (VCF). VCF is a nonprofit 501(c)(3) community-benefit charitable organization created by Village residents to provide support for programs, services and facilities that enrich the lives of older adults.

V. Consistency with GRF Interests

Designated donations and/or sponsorships may be accepted only when they fulfill a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village. GRF must always consider resident trust and comply with all applicable governing documents and laws when accepting donations.

VI. Standards for Donations and Sponsorships

- A. Acquisition or purchase:** GRF and the community have an interest in ensuring that community space elements shall be purchased and installed by Village Management Services (VMS). Items selected for acquisition or purchase will be of high quality

related to style, appearance, durability and ease of maintenance. VMS personnel will be responsible for coordinating purchases and installations of all community space elements. All acquisitions and/or purchases shall be approved in advance by the GRF board of directors. In certain instances, the GRF board may waive the requirements that the community space element(s) be purchased by VMS.

- A. **Appearance and aesthetics:** GRF and the community have an interest in ensuring the best appearance and aesthetic quality of community facilities. Community space elements should reflect the character of the space or facility. All community space elements will be installed in a manner that will not substantially change the character of a facility or its intended use.
- B. **Maintenance:** Donated community space elements will become GRF property once installed and/or permanently placed in the mutually agreed-upon location. Accordingly, VMS has the duty to provide only routine maintenance and repair of the donation for a minimum of five years or beyond, if applicable. GRF, may, but shall not be required to, replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires. In certain instances, the GRF board may waive the requirement that maintenance costs be funded by the donor.
- C. **Repair:** GRF has an interest in ensuring that all community space elements remain in good repair. In addition, the community has an interest in ensuring that the short- and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated community space elements purchased must be of high quality to ensure longevity and be resistant to the elements, wear and tear, and acts of vandalism.
- D. **Cost:** GRF has an interest in ensuring that the donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space element(s). GRF also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources for maintenance of other GRF facilities. Consequently, GRF will assess, at time of purchase, a charge sufficient to cover anticipated installation and ongoing maintenance costs of donated community space element(s) during its anticipated life cycle.

II. Procedure for Making Donations and Sponsorships

- A. **Management:** The applicable department director or services manager will manage the proposed donation(s) and/or sponsorship(s) (Recreation and Special Events, Landscaping Services, General Services, Maintenance and Construction, etc.).
- B. **Contact:** Donor or sponsor must contact the applicable department director or services manager to determine whether donation(s) and/or sponsorship(s) will be accepted and the conditions of acceptance. If the donation(s) or sponsorship(s) is(are) accepted, the donor will work with VMS s

Otaff to finalize the combined total cost of donation(s) and/or sponsorship(s) and

- A. complete the Donation Agreement (Attachment 1).
- B. **Committee consideration:** Donation(s) and/or sponsorship(s) will be reviewed by the applicable oversight committee prior to board consideration of donation(s).
- C. **Board approval:** Final approval shall be granted by the GRF board of directors for acceptance of all donations and/or sponsorships.
- D. **Board approval – VCF donations:** Acceptance of VCF donations and/or sponsorships requires GRF board approval of the Donation/Sponsorship Agreement (Attachment 1) followed by execution of the corresponding VCF Project Application (Attachment 2).

III. Criteria for Acceptance

To accept donation(s) and/or sponsorship(s) of a community space element for a specific facility, the donation must:

- A. Meet a true need of the facility;
- B. Not interfere with the intended current or future use of the facility; and
- C. Not require the relocation of other equipment or infrastructure to accommodate the donation and/or sponsorship.

GRF reserves the right to accept or deny any donation(s).

IV. Guidelines

All determinations, will be based upon, but not limited to, the following guidelines.

A. Flowers, shrubs and bushes

- 1. Donated plants become exclusive property and maintenance responsibility of GRF;
- 2. Only those plantings that require a maintenance effort consistent with other plantings will be considered;
- 3. Site preparation, installation and site restoration will be the responsibility of GRF;
- 4. Only perennial flowering plants will be permitted and incorporated in existing beds; and
- 5. Placement of plants will be based on criteria such as the variety, color, mature height and size. Compatibility with surrounding areas will be a strong consideration for planted materials and their location.

B. Trees

- 1. Donated trees become the exclusive property and maintenance responsibility of GRF;

2. Site preparation, installation and site restoration will be the responsibility of GRF;
3. Tree placement/location will be based upon variety of tree selected, mature height, size, etc. Compatibility with surrounding areas will be a strong consideration for trees and their location; and
4. Size and species of tree(s) donated shall be limited to those determined by GRF.

C. Signage

1. No signage or slogans shall be displayed on donated personal property or those items secured with U.S. dollar cash donations. Donation and/or sponsorship acknowledgement shall be found listed on gratuity plaque displayed at one selected location, e.g., the Community Center or applicable clubhouse, if gratuity plaques are displayed there. Gratuity plaque will list only the name(s) of the person(s) or the specific club name and the date of the donation and/or sponsorship. Refer to Naming Policy.

D. Benches, tables and other amenities

1. Donated benches become exclusive property and maintenance responsibility of GRF;
2. Site preparation, installation and site restoration will be the responsibility of GRF; and
3. Amenity must be similar to or complement other amenities in the area.

E. Buildings, structures and public art

1. Donated buildings, structures (including playgrounds) and public art are not considered as part of this policy.

V. Conditions

- A. Cost: Donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space elements. Any surplus funds would be applied to related or ancillary operational and maintenance expenses.
- B. Installation: Installation of donated community space elements, including any donor acknowledgement, will be completed by VMS personnel. Installation will be scheduled at a time and date as determined by applicable department director or COO, so as not to unnecessarily interfere with routine maintenance activities.
- C. Removal and/or relocation: This section applies to both existing and new donations. GRF reserves the right to remove and/or relocate donated community space elements and their associated signage when they interfere with site safety, maintenance or other activities.

VI. Distribution of Donation and Sponsorship

- A. Tangible items will be distributed to the applicable department director or CEO for use.
- B. Monetary donations in U.S. dollars for the installation and maintenance expenses will be deposited into the appropriate account for the designated department as assigned by the director of Financial Services or recommended by the receiving department director.
- C. Donations of cash for undesignated donations will be deposited into appropriate account for the designated department as assigned by the director of Financial Services.
- D. The director of Financial Services will allocate any surplus funds to related or ancillary operational and maintenance expenses.

VII. Donation Record Keeping

A copy of the Donation/Sponsorship Agreement for accepted donations shall be forwarded to the director of Financial Services for recordkeeping, the designated department director for which the donation and/or sponsorship was assigned and the services manager.

VIII. Declined Donations and Sponsorships

GRF reserves the right to decline any donation if, upon review, acceptance of the donation is determined in the sole discretion of GRF to be not in the best interests of the community.

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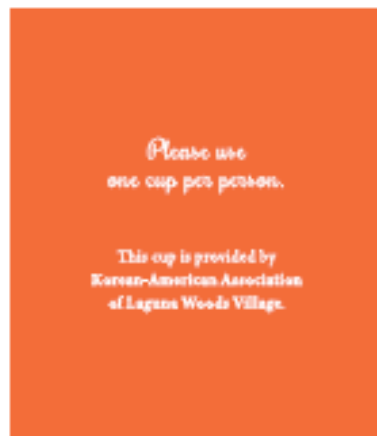
8oz cup design (071924)



(1-1) Pantone Cyan 75% background



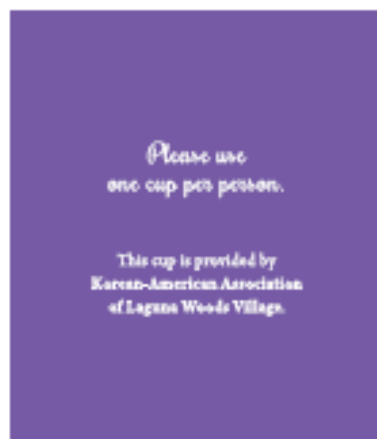
(1-2) Pantone 100% letter



(2-1) Orange #021U background



(2-2) Orange #021U letter



(3-1) Pantone Violet U background



(3-2) Pantone Violet U letter

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RESOLUTION 90-24-XX

Donation of Cups for Clubhouse 1 Drop-In Lounge

WHEREAS, The Korean American Association (KAA) proposed to donate cups for Clubhouse 1 drop-in lounge; and

WHEREAS, the Clubhouse 1 drop-in lounge provides coffee to those visiting Clubhouse 1 and staff keeps the cups in the office to monitor usage; and

WHEREAS, the KAA proposed to donate cups for one year at the estimated cost of up to \$5,000; and

WHEREAS, the donation would begin from the date of Clubhouse 1 reopening and the cup distribution would be controlled for each day to ensure less waste; and

WHEREAS, the KAA donation verbiage would be displayed on each cup;

WHEREAS, on July 11, 2024, the Community Activities Committee reviewed and recommended the donation of cups for the Clubhouse 1 drop-in lounge from the Korean American Association for one year at the estimated cost of up to \$5,000 in accordance with the Golden Rain Foundation (GRF) Donation Policy;

NOW THEREFORE BE IT RESOLVED, August 6, 2024, that the Board of Directors of this Corporation hereby adopts the donation of cups for the Clubhouse 1 drop-in lounge from the Korean American Association; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

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STAFF REPORT

DATE: August 6, 2024
FOR: Board of Directors
SUBJECT: Stop Signs and Crosswalks on Avenida Sevilla and Via Mendoza

RECOMMENDATION

Staff recommends the Board not pursue converting the intersection of Avenida Sevilla and Via Mendoza from a 2-way stop sign and crosswalk to a 4-way stop sign and crosswalk, with the backing of a Traffic Engineer study, as installation of an unwarranted traffic control may cause additional collisions.

BACKGROUND

The Security Services Department, through its Traffic Enforcement Division, oversees the traffic control program of the Community. All persons must stop when directed or signaled by a member of the Security Services Department and provide all items of identification as requested, such as GRF identification card, driver's license, vehicle registration, gate pass, etc. Security Officers will issue Notices of Violations (NOV) for moving and parking violations in adherence to Community regulations.

Since approximately August 2022, a group of residents submitted a request and petition to convert the intersection of Avenida Sevilla and Via Mendoza from a 2-way stop sign and crosswalk to a 4-way stop sign and crosswalk.

On August 29, 2022, the Security and Community Access Committee (SCAC) directed staff to review and submit a report regarding the need of converting the intersection of Avenida Sevilla and Via Mendoza from a 2-way stop sign and crosswalk to a 4-way stop sign and crosswalk.

From September 1 to October 6, 2022, the Traffic Enforcement Division conducted a survey of speeding with a stand-alone speed minder at the intersection of Avenida Sevilla and Via Mendoza. The results were reviewed by SCAC. On October 31, 2022, SCAC reviewed the matter further and elected to deny the request.

On February 27, 2023, the same group of individuals requested SCAC revisit the matter. Staff recommended that a Traffic Engineer Consultant be hired to conduct a study on the need and impact of adding stop signs and crosswalks at the intersection in question. The Committee approved converting the intersection of Avenida Sevilla and Via Mendoza from a 2-way stop sign and crosswalk to a 4-way stop sign and crosswalk; and denied hiring of a Traffic Engineer Consultant.

On the June 21, 2023, the Finance Committee heard the request and approved the proposed cost of the project including hiring of a Traffic Engineer Consultant. With their endorsement the matter was brought before the Board.

On September 5, 2023, the Board approved for a Traffic Engineer Consultant to conduct a study on the need and impact of converting the intersection of Avenida Sevilla and Via

Mendoza from a 2-way stop sign and crosswalk to a 4-way stop sign and crosswalk with an unbudgeted appropriation of \$7,581 to be funded from the Operating Fund (Resolution 90-23-43).

DISCUSSION

The purpose of the Traffic Engineer Consultant to conduct a study is to ensure that traffic patterns are evaluated and the appropriate strategies are developed to improve the safety and efficiency upon the placement of the new traffic control signs/roadway markings patterns. Its important to note that staff's recommendation to study the area of concern is to provide an expert opinion to mitigate any unnecessary exposure to liability that could result from changing the physical attributes of a traffic condition.

The Traffic Engineering firm analyzed the traffic patterns at the intersection of Avenida Sevilla and Via Mendoza and compared them against the California Manual on Uniform Traffic Control Devices (CA MUTCD). The CA MUTCD is the standard for road signs, signals, and marking in California. The result of the study state that the data collected do not meet the CA MUTCD criteria and does not recommend an all-way stop at this time. The study cautions that installation of an unwarranted traffic control may cause additional collisions (Attachment 1).

FINANCIAL ANALYSIS

Should the Board elect to proceed with converting the intersection of Avenida Sevilla and Via Mendoza from a 2-way stop sign and crosswalk to a 4-way stop sign and crosswalk, the necessary funding would come through an unbudgeted appropriation of \$2,285 to be funding from the Operating Fund. The amount differs as cost have increased. Any ongoing maintenance cost will be included as part of the Business Plan.

Below is the cost associated with this project:

Proposed Outlay	Estimated Cost
Traffic Engineer Consultant	\$5,500
Stop Signs, Telespar poles, Traffic paint	\$385
Labor (VMS personnel)	\$1,900
Total	\$7,785

Prepared By: Francis Gomez, Compliance Operations Manager
Eric R. Nuñez, Director of Security

Reviewed By: Dan Yost, Risk Manager
Robert Carroll, Director of General Services

ATTACHMENT(S)

Attachment 1: Study conducted by Urban Crossroads.

Attachment 2: Resolution 90-24-XX

DATE: April 16, 2024
TO: Erik T. Schneekluth, Laguna Woods Village
FROM: Brendan Dugan/Robert Vu, Urban Crossroads
JOB NO: 15780-01 Multiway Stop Warrant Analysis

LAGUNA WOODS VILLAGE MULTIWAY STOP WARRANT ANALYSIS

Urban Crossroads, Inc. is pleased to submit the following Multiway Stop Warrant Analysis for the intersection of Avenida Sevilla and Via Mendoza, located in the Laguna Woods Village. The purpose of this evaluation is to determine if a multiway stop warrant is currently warranted at the intersection of Avenida Sevilla and Via Mendoza.

MULTI-WAY STOP WARRANT ANALYSIS

The CA MUTCD Section 2B.07 "Multi-way Stop Application" provides the following criteria to consider the installation of a multi-way stop:

- B. Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
- C. Minimum volumes:
 - 1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day; and
 - 2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but
 - 3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.

Note: Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.

COLLISION CRITERIA

As stated, the CA MUTCD section 2B.07 “Multi-way Stop Application” states that five or more reported crashes in a 12-month period, that are susceptible to correction by a multi-way stop installation, can be a criteria for a Multi-way Stop. Such crashes include right-turn and left-turn collisions, as well as right-angle collisions (or broadside collisions). Collision data history is available and was collected by the Project team through the Statewide Integrated Traffic Records System (**SWITRS**). Based on SWITRS, there are no recorded collisions at the intersection of Avenida Sevilla and Via Mendoza between March 2019 to March 2024. The intersection does not meet the collision criteria provided in the CA MUTCD.

VOLUME CRITERIA

Criteria C.1 requires a minimum of 300 vehicles per hour, for any eight hours of the day, entering the intersection from the major road, and Criteria C.2 requires a combination of 200 vehicles, pedestrians, and bicyclists per hour for any eight hours of the day entering the intersection from the minor road to justify the need for an all-way stop control. Existing count data is provided in **Attachment A** and summarized in **Table 1**. The data collected indicates that both the major and the minor street volumes do not meet the CA MUTCD Multi-way Stop Application volume criteria (see **Table 1**). The intersection of Avenida Sevilla and Via Mendoza does not meet the volume requirement for any hour of the day and therefore does not meet the thresholds to satisfy Criteria C.1 & C.2.

RECOMMENDATION

Based on the assessment of the data collected at the intersection of Avenida Sevilla and Via Mendoza, the major and minor street volumes do not meet the CA MUTCD Multi-way Stop Application collision and volume criteria. It is not recommended to install an all-way stop at this time. Installation of an unwarranted traffic control may cause additional collisions.

Should you have any questions or comments, please reach out to either Brendan Dugan at bdugan@urbanxroads.com or Robert Vu at rvu@urbanxroads.com.

Respectfully submitted,

URBAN CROSSROADS, INC.



Brendan Dugan, P.E.
Senior Associate



Robert Vu, P.E.
Transportation Engineer

TABLE 1: EXISTING COUNT DATA

Time of Day	Major Street Avenida Sevilla	Minor Street Via Mendoza
12:00 AM	3	2
01:00 AM	3	0
02:00 AM	1	0
03:00 AM	1	0
04:00 AM	8	7
05:00 AM	3	7
06:00 AM	29	14
07:00 AM	64	24
08:00 AM	116	34
09:00 AM	155	51
10:00 AM	197	45
11:00 AM	202	40
12:00 PM	234	42
01:00 PM	168	44
02:00 PM	225	50
03:00 PM	194	36
04:00 PM	193	28
05:00 PM	164	32
06:00 PM	145	14
07:00 PM	92	16
08:00 PM	80	15
09:00 PM	55	9
10:00 PM	16	1
11:00 PM	14	0

**ATTACHMENT A
EXISTING COUNT DATA**

Attachment 1

Counts Unlimited, Inc.
PO Box 1178
Corona, CA 92878
(951) 268-6268

City of Laguna Woods
N/S: Via Mendoza
E/W: Avenida Sevilla
Weather: Clear

File Name : LWS_VM_AS 24hr
Site Code : 05124183
Start Date : 3/7/2024
Page No : 1

Groups Printed- Total Volume

Start Time	Via Mendoza Southbound				Avenida Sevilla Westbound				Via Mendoza Northbound				Avenida Sevilla Eastbound				Int. Total
	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	
12:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1
12:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1
12:30 AM	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	1
12:45 AM	0	0	0	0	0	0	0	0	1	0	0	1	0	1	0	1	2
Total	0	0	0	0	0	0	0	0	2	0	0	2	1	2	0	3	5
01:00 AM	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1
01:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1
01:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
01:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1
Total	0	0	0	0	0	1	0	1	0	0	0	0	0	0	2	2	3
02:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1
03:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1
03:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1
04:00 AM	0	0	0	0	0	1	0	1	1	0	0	1	0	0	1	1	3
04:15 AM	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1
04:30 AM	0	0	0	0	0	2	0	2	1	0	0	1	0	1	2	3	6
04:45 AM	0	0	0	0	0	0	0	0	5	0	0	5	0	0	0	0	5
Total	0	0	0	0	0	4	0	4	7	0	0	7	0	1	3	4	15
05:00 AM	0	0	0	0	0	0	0	0	2	0	0	2	1	0	0	1	3
05:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05:30 AM	0	0	0	0	0	0	0	0	3	0	0	3	0	1	0	1	4
05:45 AM	0	0	0	0	0	0	0	0	2	0	0	2	0	0	1	1	3
Total	0	0	0	0	0	0	0	0	7	0	0	7	1	1	1	3	10
06:00 AM	0	0	1	1	0	3	0	3	6	0	0	6	2	1	0	3	13
06:15 AM	0	0	1	1	0	3	0	3	2	0	0	2	0	2	2	4	10
06:30 AM	0	0	0	0	1	4	0	5	3	0	0	3	0	4	0	4	12
06:45 AM	2	0	1	3	0	4	0	4	1	0	2	3	0	0	3	3	13
Total	2	0	3	5	1	14	0	15	12	0	2	14	2	7	5	14	48
07:00 AM	2	0	3	5	0	1	0	1	4	0	3	7	3	1	3	7	20
07:15 AM	0	0	0	0	0	0	0	0	2	0	1	3	3	7	1	11	14
07:30 AM	2	2	2	6	0	2	0	2	4	2	1	7	1	6	4	11	26
07:45 AM	4	1	2	7	0	6	2	8	5	1	0	6	1	19	4	24	45
Total	8	3	7	18	0	9	2	11	15	3	5	23	8	33	12	53	105
08:00 AM	2	1	0	3	0	6	1	7	3	0	0	3	1	14	3	18	31
08:15 AM	1	0	4	5	0	5	1	6	6	0	0	6	3	15	3	21	38
08:30 AM	1	0	5	6	0	8	0	8	11	0	0	11	3	16	2	21	46
08:45 AM	2	2	2	6	0	7	1	8	11	0	2	13	1	12	14	27	54
Total	6	3	11	20	0	26	3	29	31	0	2	33	8	57	22	87	169

Counts Unlimited, Inc.
PO Box 1178
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(951) 268-6268

City of Laguna Woods
N/S: Via Mendoza
E/W: Avenida Sevilla
Weather: Clear

File Name : LWS_VM_AS 24hr
Site Code : 05124183
Start Date : 3/7/2024
Page No : 2

Groups Printed- Total Volume

	Via Mendoza Southbound				Avenida Sevilla Westbound				Via Mendoza Northbound				Avenida Sevilla Eastbound				
Start Time	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Int. Total
09:00 AM	2	1	0	3	0	6	0	6	9	1	0	10	2	14	5	21	40
09:15 AM	0	0	1	1	0	11	0	11	6	1	3	10	0	16	8	24	46
09:30 AM	3	0	1	4	0	11	1	12	12	2	2	16	4	22	9	35	67
09:45 AM	2	0	8	10	0	5	2	7	13	0	0	13	0	24	15	39	69
Total	7	1	10	18	0	33	3	36	40	4	5	49	6	76	37	119	222
10:00 AM	6	0	0	6	0	8	1	9	8	0	1	9	4	31	14	49	73
10:15 AM	3	0	4	7	0	6	1	7	5	2	4	11	3	21	13	37	62
10:30 AM	3	1	7	11	0	6	1	7	13	0	1	14	4	24	14	42	74
10:45 AM	4	0	2	6	0	7	0	7	9	0	2	11	6	21	12	39	63
Total	16	1	13	30	0	27	3	30	35	2	8	45	17	97	53	167	272
11:00 AM	2	0	1	3	0	9	0	9	13	0	0	13	3	23	9	35	60
11:15 AM	4	0	1	5	0	7	0	7	6	1	2	9	4	31	8	43	64
11:30 AM	1	1	2	4	0	8	0	8	5	0	2	7	4	25	13	42	61
11:45 AM	1	0	3	4	0	10	0	10	10	0	1	11	7	24	17	48	73
Total	8	1	7	16	0	34	0	34	34	1	5	40	18	103	47	168	258
12:00 PM	7	0	3	10	1	8	2	11	7	0	2	9	5	29	23	57	87
12:15 PM	4	0	2	6	0	3	1	4	12	0	3	15	6	32	11	49	74
12:30 PM	2	0	4	6	0	3	0	3	7	0	2	9	9	28	14	51	69
12:45 PM	1	0	3	4	0	8	0	8	7	0	2	9	4	25	22	51	72
Total	14	0	12	26	1	22	3	26	33	0	9	42	24	114	70	208	302
01:00 PM	2	0	5	7	0	9	1	10	12	0	3	15	4	14	12	30	62
01:15 PM	3	0	5	8	0	2	0	2	10	0	1	11	8	25	10	43	64
01:30 PM	2	1	0	3	0	6	0	6	6	1	1	8	3	21	11	35	52
01:45 PM	3	0	0	3	0	8	0	8	9	0	1	10	4	21	9	34	55
Total	10	1	10	21	0	25	1	26	37	1	6	44	19	81	42	142	233
02:00 PM	0	0	1	1	0	7	0	7	6	0	1	7	4	19	30	53	68
02:15 PM	2	0	2	4	0	9	0	9	10	1	3	14	4	30	8	42	69
02:30 PM	3	0	2	5	0	11	0	11	13	0	3	16	1	18	21	40	72
02:45 PM	2	0	5	7	0	3	0	3	11	0	2	13	4	34	22	60	83
Total	7	0	10	17	0	30	0	30	40	1	9	50	13	101	81	195	292
03:00 PM	3	0	1	4	1	10	0	11	6	0	0	6	3	25	13	41	62
03:15 PM	2	0	2	4	0	8	0	8	6	3	0	9	2	23	18	43	64
03:30 PM	2	0	1	3	0	8	0	8	11	0	2	13	2	16	23	41	65
03:45 PM	1	1	3	5	0	5	1	6	5	0	3	8	2	21	13	36	55
Total	8	1	7	16	1	31	1	33	28	3	5	36	9	85	67	161	246
04:00 PM	1	0	2	3	0	4	0	4	6	0	1	7	8	26	14	48	62
04:15 PM	4	0	3	7	0	3	1	4	7	0	1	8	9	15	24	48	67
04:30 PM	1	0	2	3	0	2	0	2	7	0	0	7	1	24	14	39	51
04:45 PM	2	0	3	5	0	5	0	5	5	0	1	6	4	23	17	44	60
Total	8	0	10	18	0	14	1	15	25	0	3	28	22	88	69	179	240
05:00 PM	2	0	0	2	0	1	0	1	7	0	0	7	10	19	11	40	50
05:15 PM	0	0	4	4	0	3	0	3	4	0	2	6	4	22	14	40	53
05:30 PM	3	0	1	4	0	7	1	8	6	0	5	11	5	26	16	47	70
05:45 PM	0	0	1	1	0	3	0	3	7	0	1	8	1	10	11	22	34
Total	5	0	6	11	0	14	1	15	24	0	8	32	20	77	52	149	207
06:00 PM	1	0	1	2	1	7	0	8	3	0	0	3	6	28	17	51	64
06:15 PM	1	0	1	2	0	2	0	2	4	0	0	4	5	11	10	26	34

Attachment 1

Counts Unlimited, Inc.
PO Box 1178
Corona, CA 92878
(951) 268-6268

City of Laguna Woods
N/S: Via Mendoza
E/W: Avenida Sevilla
Weather: Clear

File Name : LWS_VM_AS 24hr
Site Code : 05124183
Start Date : 3/7/2024
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Groups Printed- Total Volume

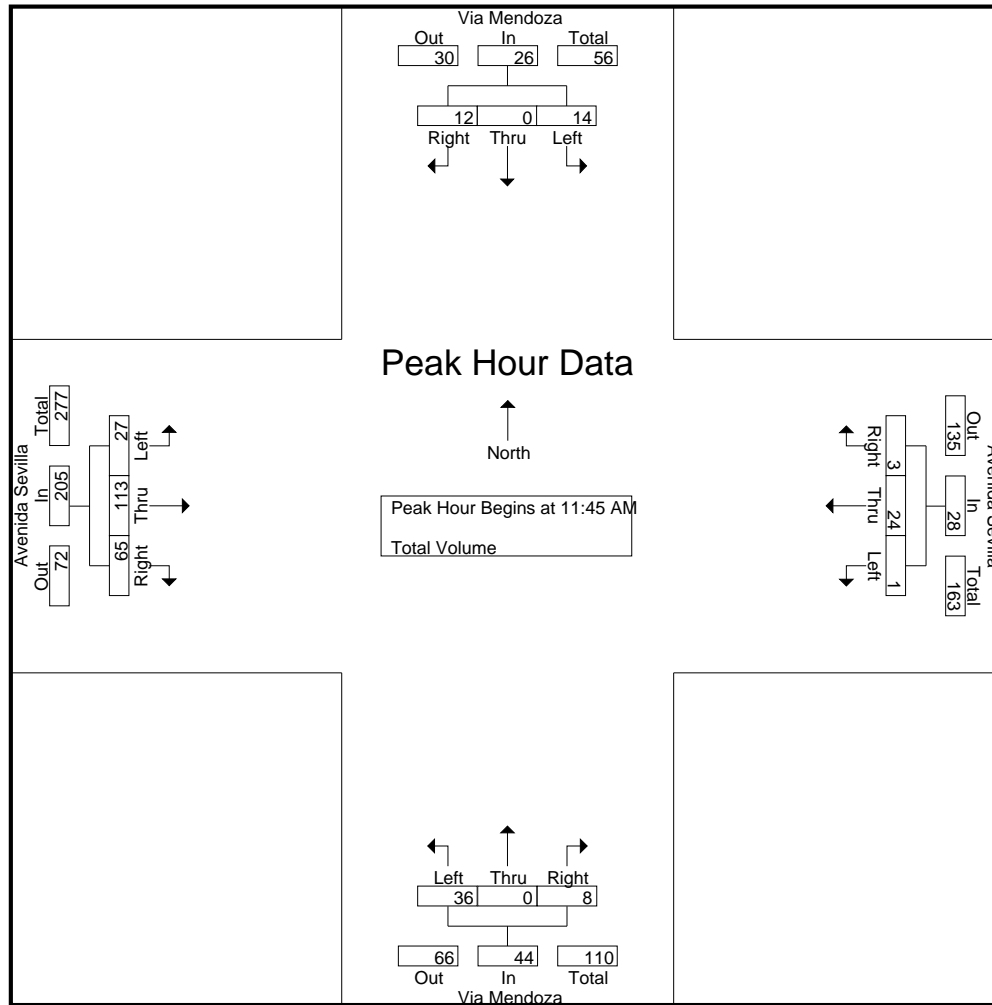
	Via Mendoza Southbound				Avenida Sevilla Westbound				Via Mendoza Northbound				Avenida Sevilla Eastbound				
Start Time	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Int. Total
06:30 PM	2	0	2	4	0	7	0	7	2	0	0	2	1	15	9	25	38
06:45 PM	1	0	0	1	0	5	0	5	5	0	0	5	4	8	9	21	32
Total	5	0	4	9	1	21	0	22	14	0	0	14	16	62	45	123	168
07:00 PM	0	0	0	0	0	5	0	5	2	0	0	2	2	6	10	18	25
07:15 PM	0	0	0	0	0	3	0	3	4	0	0	4	2	6	10	18	25
07:30 PM	0	0	0	0	0	7	0	7	6	0	0	6	1	8	8	17	30
07:45 PM	0	0	0	0	0	6	0	6	4	0	0	4	0	9	9	18	28
Total	0	0	0	0	0	21	0	21	16	0	0	16	5	29	37	71	108
08:00 PM	0	0	1	1	0	8	0	8	4	0	0	4	3	9	9	21	34
08:15 PM	0	0	0	0	0	5	0	5	6	0	0	6	2	4	8	14	25
08:30 PM	0	0	1	1	0	4	1	5	4	0	0	4	1	7	6	14	24
08:45 PM	0	0	1	1	0	2	0	2	1	0	0	1	2	4	5	11	15
Total	0	0	3	3	0	19	1	20	15	0	0	15	8	24	28	60	98
09:00 PM	0	0	0	0	0	1	0	1	2	0	0	2	2	7	6	15	18
09:15 PM	0	0	1	1	0	5	0	5	2	0	0	2	2	6	6	14	22
09:30 PM	0	0	0	0	0	2	0	2	3	0	0	3	0	4	7	11	16
09:45 PM	0	0	0	0	0	1	0	1	2	0	0	2	2	3	1	6	9
Total	0	0	1	1	0	9	0	9	9	0	0	9	6	20	20	46	65
10:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	2	0	1	3	3
10:15 PM	0	0	1	1	0	2	0	2	1	0	0	1	0	3	3	6	10
10:30 PM	0	0	1	1	0	1	0	1	0	0	0	0	0	1	0	1	3
10:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	2	3	3
Total	0	0	2	2	0	3	0	3	1	0	0	1	3	4	6	13	19
11:00 PM	0	0	1	1	0	0	0	0	0	0	0	0	2	2	0	4	5
11:15 PM	0	0	0	0	0	1	0	1	0	0	0	0	0	2	1	3	4
11:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2	2
11:45 PM	0	0	0	0	0	1	0	1	0	0	0	0	0	3	0	3	4
Total	0	0	1	1	0	2	0	2	0	0	0	0	2	8	2	12	15
Grand Total	104	11	117	232	4	359	19	382	425	15	67	507	208	1071	702	1981	3102
Apprch %	44.8	4.7	50.4		1	94	5		83.8	3	13.2		10.5	54.1	35.4		
Total %	3.4	0.4	3.8	7.5	0.1	11.6	0.6	12.3	13.7	0.5	2.2	16.3	6.7	34.5	22.6	63.9	

	Via Mendoza Southbound				Avenida Sevilla Westbound				Via Mendoza Northbound				Avenida Sevilla Eastbound				
Start Time	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Left	Thru	Right	App. Total	Int. Total
Peak Hour Analysis From 12:00 AM to 11:45 PM - Peak 1 of 1																	
Peak Hour for Entire Intersection Begins at 11:45 AM																	
11:45 AM	1	0	3	4	0	10	0	10	10	0	1	11	7	24	17	48	73
12:00 PM	7	0	3	10	1	8	2	11	7	0	2	9	5	29	23	57	87
12:15 PM	4	0	2	6	0	3	1	4	12	0	3	15	6	32	11	49	74
12:30 PM	2	0	4	6	0	3	0	3	7	0	2	9	9	28	14	51	69
Total Volume	14	0	12	26	1	24	3	28	36	0	8	44	27	113	65	205	303
% App. Total	53.8	0	46.2		3.6	85.7	10.7		81.8	0	18.2		13.2	55.1	31.7		
PHF	.500	.000	.750	.650	.250	.600	.375	.636	.750	.000	.667	.733	.750	.883	.707	.899	.871

Counts Unlimited, Inc.
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City of Laguna Woods
N/S: Via Mendoza
E/W: Avenida Sevilla
Weather: Clear

File Name : LWS_VM_AS 24hr
Site Code : 05124183
Start Date : 3/7/2024
Page No : 4



Peak Hour Analysis From 12:00 AM to 11:45 PM - Peak 1 of 1

Peak Hour for Each Approach Begins at:

	09:45 AM				09:15 AM				02:00 PM				12:00 PM			
+0 mins.	2	0	8	10	0	11	0	11	6	0	1	7	5	29	23	57
+15 mins.	6	0	0	6	0	11	1	12	10	1	3	14	6	32	11	49
+30 mins.	3	0	4	7	0	5	2	7	13	0	3	16	9	28	14	51
+45 mins.	3	1	7	11	0	8	1	9	11	0	2	13	4	25	22	51
Total Volume	14	1	19	34	0	35	4	39	40	1	9	50	24	114	70	208
% App. Total	41.2	2.9	55.9		0	89.7	10.3		80	2	18		11.5	54.8	33.7	
PHF	.583	.250	.594	.773	.000	.795	.500	.813	.769	.250	.750	.781	.667	.891	.761	.912

Location: Laguna Woods
N/S: Via Mendoza
E/W: Avenida Sevilla



Date: 3/7/2024
Day Thursday

PEDESTRIANS

Time	North Leg Via Mendoza	East Leg Avenida Sevilla	South Leg Via Mendoza	West Leg Avenida Sevilla	TOTAL
12:00 AM	0	0	0	0	0
12:15 AM	0	0	0	0	0
12:30 AM	0	0	0	0	0
12:45 AM	0	0	0	0	0
1:00 AM	0	0	0	0	0
1:15 AM	0	0	0	0	0
1:30 AM	0	0	0	0	0
1:45 AM	0	0	0	0	0
2:00 AM	0	0	0	0	0
2:15 AM	0	0	0	0	0
2:30 AM	0	0	0	0	0
2:45 AM	0	0	0	0	0
3:00 AM	0	0	0	0	0
3:15 AM	0	0	0	0	0
3:30 AM	0	0	0	0	0
3:45 AM	0	0	0	0	0
4:00 AM	0	0	0	0	0
4:15 AM	0	0	0	0	0
4:30 AM	0	0	0	0	0
4:45 AM	0	0	0	0	0
5:00 AM	0	0	0	0	0
5:15 AM	0	0	0	0	0
5:30 AM	0	0	0	0	0
5:45 AM	0	0	2	1	3
6:00 AM	0	0	0	0	0
6:15 AM	1	0	0	2	3
6:30 AM	1	0	0	1	2
6:45 AM	0	4	0	1	5
7:00 AM	0	0	0	2	2
7:15 AM	2	1	0	1	4
7:30 AM	1	0	0	0	1
7:45 AM	3	0	3	6	12
8:00 AM	1	2	2	0	5
8:15 AM	1	4	2	2	9
8:30 AM	2	0	1	1	4
8:45 AM	2	4	3	0	9
9:00 AM	2	2	1	0	5
9:15 AM	1	1	3	1	6
9:30 AM	0	2	3	0	5
9:45 AM	1	4	1	0	6
10:00 AM	1	1	2	0	4
10:15 AM	1	0	0	3	4
10:30 AM	0	0	0	3	3
10:45 AM	2	1	1	0	4
11:00 AM	3	0	2	1	6
11:15 AM	0	0	0	1	1
11:30 AM	1	1	0	1	3
11:45 AM	4	0	3	1	8
12:00 PM	0	0	0	1	1
12:15 PM	0	0	1	0	1
12:30 PM	0	1	1	1	3
12:45 PM	0	0	5	0	5
1:00 PM	0	1	3	0	4
1:15 PM	2	0	1	1	4
1:30 PM	0	0	0	0	0
1:45 PM	1	1	2	1	5
2:00 PM	0	1	3	1	5
2:15 PM	0	1	1	1	3
2:30 PM	0	1	0	1	2
2:45 PM	0	0	2	1	3
3:00 PM	2	0	1	0	3
3:15 PM	0	1	0	1	2
3:30 PM	0	0	0	0	0
3:45 PM	0	0	0	3	3
4:00 PM	2	2	2	1	7
4:15 PM	2	2	0	2	6
4:30 PM	1	6	0	2	9
4:45 PM	1	2	0	1	4
5:00 PM	2	0	1	3	6
5:15 PM	0	0	2	0	2
5:30 PM	1	1	1	0	3
5:45 PM	0	0	0	0	0
6:00 PM	0	0	0	0	0
6:15 PM	0	0	0	0	0
6:30 PM	0	0	0	1	1
6:45 PM	4	0	0	0	4
7:00 PM	0	0	0	0	0
7:15 PM	1	0	0	0	1
7:30 PM	0	0	0	0	0
7:45 PM	0	0	0	0	0
8:00 PM	0	0	0	0	0
8:15 PM	0	0	0	0	0
8:30 PM	0	0	0	0	0
8:45 PM	0	0	0	0	0
9:00 PM	0	0	0	0	0
9:15 PM	0	0	0	0	0
9:30 PM	0	0	0	0	0
9:45 PM	0	0	0	0	0
10:00 PM	0	0	0	0	0
10:15 PM	0	0	0	0	0
10:30 PM	0	0	0	0	0
10:45 PM	0	0	0	0	0
11:00 PM	0	0	0	0	0
11:15 PM	0	0	0	0	0
11:30 PM	0	0	0	0	0
11:45 PM	0	0	0	0	0
TOTAL VOLUMES:	49	47	55	50	201

Location: Laguna Woods
N/S: Via Mendoza
E/W: Avenida Sevilla

Date: 3/7/2024
Day: Thursday



BICYCLES

	Southbound Via Mendoza			Westbound Avenida Sevilla			Northbound Via Mendoza			Eastbound Avenida Sevilla			
	Left	Thru	Right	Left	Thru	Right	Left	Thru	Right	Left	Thru	Right	
12:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
12:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
12:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
12:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
1:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
1:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
1:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
1:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
2:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
2:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
2:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
2:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
3:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
3:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
3:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
3:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
4:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
4:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
4:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
4:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
5:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
5:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
5:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
5:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
6:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
6:15 AM	0	0	0	0	0	0	0	0	0	1	0	0	1
6:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15 AM	1	0	0	0	0	0	0	0	0	0	0	0	1
7:30 AM	0	0	0	1	0	0	0	0	0	0	0	0	1
7:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	1	1
8:15 AM	0	1	0	0	0	1	0	0	0	0	0	0	2
8:30 AM	0	0	0	0	1	0	0	0	0	0	0	0	1
8:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
9:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
9:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
9:45 AM	0	0	0	0	0	0	2	0	0	0	0	0	2
10:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
10:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
10:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
10:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
11:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
11:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
11:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
11:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
12:00 PM	0	0	0	0	0	0	0	0	0	0	0	1	1
12:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
12:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
12:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
1:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
1:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
1:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
1:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
2:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
2:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
2:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
2:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
3:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
3:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
3:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
3:45 PM	0	0	0	0	1	0	0	0	0	0	0	0	1
4:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
4:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
4:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
5:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
5:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
6:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
6:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
6:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
6:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
8:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
9:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
9:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
9:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
10:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
10:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
10:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
10:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
11:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
11:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
11:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
11:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL VOLUMES:	1	1	0	1	2	1	2	0	0	1	0	2	11



FYGC's HCB - \$!& !LL

Not Pursue Stop Signs and Crosswalks on Avenida Sevilla and Via Mendoza

WHEREAS, the Board of Directors approved for a Traffic Engineer Consultant to conduct a study on the need and impact of converting the intersection of Avenida Sevilla and Via Mendoza from a 2-way stop sign and crosswalk to a 4-way stop sign and crosswalk with an unbudgeted appropriation of \$7,581 to be funded from the Operating Fund; and

WHEREAS, the Traffic Engineer firm determined that the data collected does not meet with the California Manual on Uniform Traffic Control Devices and thus does not recommend an all-way stop at this time; and

WHEREAS, the Traffic Engineer firm further cautions that installation of an unwarranted traffic control may cause additional collisions;

NOW THEREFORE BE IT RESOLVED, August 6, 2024, the Board of Directors of this Corporation hereby elect to not pursue converting the intersection of Avenida Sevilla and Via Mendoza from a 2-way stop sign and crosswalk to a 4-way stop sign and crosswalk; and

RESOLVE FURTHER, that Resolution 90-23-43 is hereby superseded and cancelled; and

RESOLVE FURTHER, that the officers and agents of this Corporation are here by authorized on behalf of this Corporation to carry out the purpose of this resolution.

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STAFF REPORT

DATE: August 6, 2024
FOR: Board of Directors
SUBJECT: Pickleball Club Good Neighbor Project Request

RECOMMENDATION

Review and recommend a resolution for the Pickleball Club to use the following facilities for the Foundation of Laguna Woods Village approved Good Neighbor Project: Pickleball courts on Sunday, September 8, 2024 from 9 a.m. to noon; Performing Arts Center (corner parking lot) on Sunday, September 15, 2024 from 1 to 4 p.m.; Clubhouse 5 (side parking lot) on Sunday, September 22, 2024 from 1 to 4 p.m.

BACKGROUND

The Foundation of Laguna Woods Village recently instituted a contest for Village Clubs to develop “Good Neighbor” projects to strengthen community and social interaction. The project reflects the Foundation’s commitment to improving the overall well-being of the Village. All activities selected will take place in September in celebration of National Good Neighbor Day on September 28. The Foundation funded five projects, including the Pickleball Club’s proposal for pop-up experiences. GRF board approval is required for use of Recreation facilities.

DISCUSSION

The Pickleball Club’s Good Neighbor project proposal will offer three events including a Grandparents’ Day themed event at the pickleball courts on Sunday, September 8 from 9 a.m. to noon; Performing Arts Center (corner of parking lot) on Sunday, September 15 from 1 to 4 p.m.; and Clubhouse 5 (side parking lot) on Sunday, September 22 from 1 to 4 p.m. Recreation staff identified the suggested times as not to conflict with regularly scheduled events at the facilities. Activities for the multi-generational event on Grandparents’ Day include food, games and newcomer instruction; one court will remain open for regular play. The pop-up events in the parking lots at the Performing Arts Center and Clubhouse 5 will offer pickleball themed fun with mini-challenges including pickleball-pong and cornhole with pickleballs. Approximately twenty club members will assist with coordinating event logistics.

FINANCIAL ANALYSIS

The Foundation of Laguna Woods Village funded the project. There are no additional costs to the Golden Rain Foundation and staffing is already available at the clubhouses during the requested event times.

Prepared By: Alison Giglio, Recreation and Special Events Director
Reviewed By: Steve Hormuth, Financial Services Director
Catherine Laster, Services Manager

ATTACHMENT(S)

ATT1: Resident Request
ATT2: Resolution 90-24-XX

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Recreation Committee Request Form

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Division's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. If it does, you may receive written confirmation acknowledging receipt of your request. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name: _____ **Date:** 07-16-24

Print Individual, Club or Organization Name: Pickleball Club

Manor: _____ **Phone:** _____ **E-mail:** _____

Request (please check one):

☐ Change/Exception to Policy ☐ Donation ☐ Staff Time Request
☐ Equipment Request ☐ Facility Request ☒ Other: one-off use of parking lots

Explanation:

Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.

The Pickleball Club's proposal as part of the Foundation's "Good Neighbor" project in September has been accepted for funding by the Foundation. In addition to holding an event at the pickleball courts, the Pickleball Club would also like to offer a short pop-up pickleball experience to residents on two quiet Sunday afternoons in two parking lots.

We will offer pickleball-themed fun with mini-challenges including pickleball-pong (get the ball into a bucket), and corn hole with pickleballs.

We are requesting the use of the following parking lots.

- Clubhouse 3 (corner) from 1-4pm on Sunday, September 15
- Clubhouse 5 (side of the parking lot) from 1-4pm on Sunday, September 22

We have been liaising with Alison Giglio to ensure there are no events during these times, and there is no cost to the Association.

Both events will run from 2-4pm with an hour prior for setup, and there will be twenty Club members on hand to help.

Requestor Signature: _____

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #	For	Undecided	Against
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Division
P.O. Box 2220, Laguna Woods, CA 92637

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RESOLUTION 90-24-XX

Pickleball Club Good Neighbor Project Request

WHEREAS the Foundation of Laguna Woods Village approved and funded a total of five Good Neighbor Projects to strengthen community and social interaction reflecting the Foundation's commitment to improving the overall well-being of the Village; and

WHEREAS, all five activities selected will take place during the month of September to celebrate National Good Neighbor Day on September 28, including the Pickleball Club's proposal for pop-up experiences; and

WHEREAS, the Pickleball Club's Good Neighbor project proposal will offer three events:

- A Grandparents' Day themed event at the pickleball courts on Sunday, September 8 from 9 a.m. to noon;
 - At the Performing Arts Center (corner of parking lot) on Sunday, September 15 from 1 to 4 p.m.;
 - At Clubhouse 5 (side parking lot) on Sunday, September 22 from 1 to 4 p.m.;
- and

WHEREAS, Recreation staff identified the suggested times as not to conflict with regularly scheduled events at the facilities and approximately twenty club members will assist with coordinating event logistics; and

WHEREAS, there are no additional costs to the Golden Rain Foundation and staffing is already available at the clubhouses during the requested event times;

NOW THEREFORE BE IT RESOLVED, August 6, 2024, that the Board of Directors of this Corporation hereby adopts the Pickleball Club use of the aforementioned facilities for the Foundation of Laguna Woods Village approved Good Neighbor Project; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

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ENDORSEMENT (to board)

Pricing Rates for Electric Vehicle Charging Stations

Baltazar Mejia, Maintenance and Construction Assistant Director, presented a staff report recommending the committee endorse and approve the resolution to set new electric vehicle charging rates effective September 1, 2024, with subsequent annual adjustments to be implemented administratively based on the actual rates for the previous year and the percent change proposed by SCE for the upcoming calendar year.

A motion was made by Director Sue Stephens to accept staff's recommendation. Director Veeneman seconded. Motion passed 6-2, Director Donna Rane-Szostak did not vote and Director Lewis was not present for vote. The endorsement will be presented at the next board meeting.

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STAFF REPORT

DATE: August 6, 2024
FOR: Board of Directors
SUBJECT: Pricing Rates for Electric Vehicle Charging Stations

RECOMMENDATION

Approve a resolution to establish revised electric vehicle charging rates effective September 1, 2024, and subsequent annual adjustments to be implemented administratively based on the actual rates for the previous year and the percent change proposed by SCE for the upcoming calendar year.

BACKGROUND

GRF owns and operates seven (7) electric vehicle (EV) charging ports located at the Community Center and four (4) EV charging ports at the Maintenance Center. All charging stations are available to both members and non-members.

The GRF Board adopted the current pricing schedule on September 5, 2023 as follows:

	GRF Fleet Vehicles	Members and Employees /kWh	Other Users/kWh	Parking Rates
Level 2 Chargers	\$0.00	\$0.31	\$0.34	\$2/hr after 4 hrs
Level 3 Chargers	\$0.00	\$0.31	\$0.44	\$2/hr after 1 hr

DISCUSSION

The current pricing plan has allowed GRF to recover the cost of the energy dispensed and the Flex Billing fee that ChargePoint charges for each session plus a small amount towards the mutual's share of the cost. SCE does not anticipate a rate increase for 2025.

On June 19, 2024, the GRF Finance Committee directed staff to review any potential grant restrictions from the program that funded the installation and bring revised increased rates to the next finance committee meeting for recommendation to the board.

On July 29, 2024, the GRF Finance Committee reviewed the proposed rate increase for DC/Level 3 charging rates for non-members. A motion was made to approve the increase to the rates for DC/Level 3 charging for non-members to \$0.65/kWh. The motion passed unanimously.

A summary of survey of nearby public electric vehicle charging stations is discussed below. In addition, staff reached out to the agency that administers the grant, Cal eVIP, they stated that setting up the costs to charge is not limited by the grant requirements as long as the chargers remain operational.

FINANCIAL ANALYSIS

Approximately 70% of the charging sessions and 80% of the associated revenue comes from non-resident users. A copy of the May 2024 GRF Charging Report is included as Attachment 1.

The average SCE rate for the past year at the Community Center is \$0.28/kWh. The anticipated average rates for the next 3 years are \$0.28/kWh (2025), \$0.31/kWh (2026) and \$0.34/kWh (2027).

At the request of the committee, staff surveyed nearby public charging stations to determine the costs to charge. The average rate for Level 2 chargers is \$0.27/kWh and the average rate for DC chargers (not including the rates for the Tesla Supercharger Station near Polly’s Pies) is \$0.61/kWh. A summary of these rates, including Tesla’s, is included as Attachment 3.

As a result of this, staff recommends increasing the rates for DC/Level 3 charging for non-members to \$0.65/kWh. The table below shows the proposed rates for all users.

	GRF Fleet Vehicles	Members and Employees /kWh	Other Users/kWh	Parking Rates
Level 2 Chargers	\$0.00	\$0.31	\$0.34	\$2/hr after 4 hrs
Level 3 Chargers	\$0.00	\$0.31	\$0.65	\$2/hr after 1 hr

Attachment 2 shows the projected revenues for the next three years based on the above figures and the average use between June 2023 and May 2024.

The vehicle charging fee is to be included in the Annual Assessment Letter Packet that the Finance Department issues every year in November.

Prepared By: Baltazar Mejia, Maintenance and Construction Assistant Director

Reviewed By: Jose Campos, Assistant Director of Financial Services
Manuel Gomez, Maintenance and Construction Director

- ATTACHMENT(S)**
- Attachment 1 – GRF EV Charging Station Report, May 2024**
 - Attachment 2 – Rate Calculation Spreadsheet**
 - Attachment 3 – Summary of EV Charging Rates of Nearby Stations**
 - Attachment 4 – Resolution 90-24-XX**

GOLDEN RAIN FOUNDATION

ELECTRIC VEHICLE CHARGING STATION REPORT

May 2024

Month	Level II Sessions (Non Members)	Level II Sessions (Members)	Level III Sessions (Non Members)	Level III Sessions (Members)	Total kWh (Non Members)	Total kWh (Members)	Revenue (Non Members)	Revenue (Members)	SCE Energy Cost	Net Revenue
From Activation Date*										
Dec 31, 2023	4646	4089	6520	1282	173,212	69,375	\$61,425	\$13,466	(\$63,031)	\$11,860
January 2024	101	133	453	69	13558	3156	\$5,303	\$901	(\$4,268)	\$1,936
February 2024	85	113	466	91	14625	3409	\$5,613	\$973	(\$4,247)	\$2,340
March 2024	84	119	470	126	13919	3831	\$5,259	\$1,094	(\$4,552)	\$1,801
April 2024	76	104	517	95	14512	3803	\$5,688	\$1,085	(\$4,785)	\$1,988
May 2024	81	89	526	103	13718	3975	\$6,091	\$1,270	(\$4,498)	\$2,862
June 2024										
July 2024										
August 2024										
September 2024										
October 2024										
November 2024										
December 2024										
TOTAL	5,073	4,647	8,952	1,766	243,544	87,549	\$89,380	\$18,790	-\$85,381	\$22,788

*Activation Dates	Level II (Phase I)	May 26, 2017	Registered Users	Non-Registered Users /kWh	Parking Rates
	Level II (Phase II)	August 27, 2019	Level 2 Chargers	\$0.34	\$2/hr after 4 hrs
	Level III	August 27, 2019	Level 3 Chargers	\$0.44	\$2/hr after 1 hr

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Description	Charger	Average Annual Use (kWh)	SCE Rate (\$/kWh)	ChargePoint Flex Billing Fee (10%)	Rate to Consumer	Revenue	Cost to GRF	Net Revenue
Current Rates								
Village Rate	Level 2	17,235	\$0.28	\$ 0.03	\$ 0.31	\$5,343	\$5,343	\$0
	Level 3	22,189	\$0.28	\$ 0.03	\$ 0.31	\$6,879	\$6,879	\$0
Outside Rate	Level 2	16,363	\$0.28	\$ 0.03	\$ 0.34	\$5,563	\$5,073	\$491
	Level 3	118,836	\$0.28	\$ 0.04	\$ 0.44	\$52,288	\$38,028	\$14,260
Total						\$70,073	\$55,321	\$14,751
2025								
Village Rate	Level 2	18,959	\$0.28	\$ 0.03	\$ 0.31	\$5,877	\$5,877	\$0
	Level 3	24,408	\$0.28	\$ 0.03	\$ 0.31	\$7,566	\$7,566	\$0
Outside Rate	Level 2	17,999	\$0.28	\$ 0.03	\$ 0.34	\$6,120	\$5,580	\$540
	Level 3	130,720	\$0.28	\$ 0.07	\$ 0.65	\$84,968	\$45,098	\$39,869
Total						\$104,531	\$64,122	\$40,409
2026								
Village Rate	Level 2	20,854	\$0.31	\$ 0.03	\$ 0.34	\$7,090	\$7,090	\$0
	Level 3	26,849	\$0.31	\$ 0.03	\$ 0.34	\$9,129	\$9,129	\$0
Outside Rate	Level 2	19,799	\$0.31	\$ 0.04	\$ 0.37	\$7,326	\$6,870	\$455
	Level 3	143,792	\$0.31	\$ 0.07	\$ 0.72	\$103,530	\$54,928	\$48,602
Total						\$127,075	\$78,018	\$49,057

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Provider	Location	EV Charging Rates		Notes
		Level 3/DC (\$/kWh)	Level 2 (\$/kWh)	
ChargePoint	Laguna Woods City Hall 24264 El Toro Rd Laguna Woods	N/A	\$0.30	6.6kW, \$3.96/2hr
ChargePoint	Laguna Hills City Hall 24035 El Toro Rd Laguna Hills	N/A	\$0.21	6.6kW, \$2.77/2hr
ChargePoint	Sofi Apartments 24555 Los Alisos Blvd Laguna Hills	N/A	\$0.30	6.6kW, \$3.96/2hr
ChargePoint	Laguna Woods Village 24351 El Toro Rd Laguna Woods	\$0.31 (Members) \$0.44 (Other)	\$0.31 (Members) \$0.34 (Other)	50kW
EVgo	Chevron Gas Station 23022 Aliso Creek Rd Aliso Viejo	\$0.66 (1-hr Session)	N/A	50kW, \$2.99+\$0.6/kWh
Tesla	Moulton Plaza Polly's Pies 23701 Moulton Pkwy Laguna Hills	\$0.27 (00:00-04:00) \$0.40 (04:00-12:00) \$0.50 (12:00-19:00) \$0.46 (19:00-23:00) \$0.27 (23:00-24:00)	N/A	250kW
Electrify America	Target 24500 Alicia Pkwy Mission Viejo	\$0.56	N/A	150kW and 50kW (non-member price)

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RESOLUTION 90-24-XX

Pricing Rates for Electric Vehicle Charging Stations

WHEREAS, the GRF Board recognizes the need to amend the pricing rates for electric vehicle charging stations as necessary; and

WHEREAS, the establishment of these rates are impacted by the electric rates adopted by Southern California Edison (SCE);

NOW THEREFORE BE IT RESOLVED, September 3, 2024, that the Board hereby approves the following pricing rates for electric vehicle charging stations effective upon adoption of this resolution:

	GRF Fleet Vehicles	LWV Members and Employees /kWh	Other Users/kWh	Parking Rates
Level 2 Chargers	\$0.00	\$0.31	\$0.34	\$2/hr after 4 hrs
Level 3 Chargers	\$0.00	\$0.31	\$0.65	\$2/hr after 1 hr

RESOLVED FURTHER, that future revisions to the pricing rates for electric vehicle charging stations be based on the percent change adopted by SCE effective June 1 of the particular year and implemented by the Finance Department with an update to the Finance Committee and GRF board after the adoption of the new rates; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution as written.

AUGUST INITIAL NOTIFICATION: Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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Treasurer's Report for August 6, 2024 Board Meeting

Slide 1 – This first table includes all revenues and expenses including those designated for reserves, such as investment income, the transfer facility fees, and reserves assessment contributions.

Through the reporting period of June 30, 2024, GRF had net revenue of \$2.7M, with total revenue of \$26.5M and total expense of \$23.8M. GRF was better than budget by \$625K with total expenses coming in lower than budget by \$711K primarily due to less employee compensation and cable programming costs than anticipated. This was partially offset by revenue coming in lower than budget by (\$86K) primarily due to less trust facilities fee revenue than anticipated.

Slide 2 – The next table displays the Operating Fund activities, which excludes non-operating revenues, expenses and depreciation. This report shows a favorable variance of \$692K through the reporting period, with expenses better than budget by \$781K, offset by non-assessment revenue worse than budget by (\$89K).

Slide 3 – This slide shows our most significant Operating Fund variances by category with green bars representing favorable variances to budget, and orange bars representing unfavorable items.

Favorable. Overall, we had favorable variances in:

- Employee compensation & related of \$314K favorable variance was primarily in General Services due to having various open positions such as custodians, bus drivers, and mechanics. Additionally, Landscape has various gardener positions that remain unfilled. Offsetting the favorable variance slightly, Recreation has more filled positions than was assumed at the time of budget creation as service levels return to pre-pandemic levels; 2025 budget has been adjusted to reflect this.
- Cable programming/franchise fees were favorable by \$290K due to Franchise Fees inadvertently being budgeted twice. The variance is expected to continue through the end of the year. Moving forward, the 2025 Business Plan only includes the Franchise Fees once.
- Materials & supplies of \$229K due to less materials needed than budgeted year to date for golf supplies, such as herbicide and insecticide, savings in coffee/kitchen supplies at

Clubhouse 1 due to temporary closure, and equipment not yet ordered for the PAC. In addition, contingency budgets for carpentry services, interior painting and exterior painting have not yet been needed throughout the community.

- Clubhouse rentals and event fee revenue of \$176K Favorable due to more event fee and room rental revenue at the Performing Arts Center (PAC) for events such as such as King of Queen, Jimmy's Buffet, and ABBA FAB tribute bands. Associated costs for these events are found in Community Events expense line. Overall, community events are net favorable.

Unfavorable. Some offsetting unfavorable variances included:

- Unfavorable variance of (\$288K) in Broadband services revenue primarily due a Sponsorship generating program in Media and Communications that was anticipated to be launched in 2024 but has not yet occurred. In addition, clients continue to allocate less dollars to Cable TV advertising and instead towards other digital platforms, resulting in lower advertising revenue than expected.

Slide 4 – This slide shows sources of revenue other than the assessments, such as fees and rentals. To date, we have received \$5.6M of non-assessment operating revenue, as shown on this pie chart. By category, we can see that our largest revenue is Broadband Services (i.e. internet, set top boxes, ad insertion, and premium channels), followed by Golf Revenue, Clubhouse Rentals & Event Fees, and Merchandise Sales. Other revenue, which includes Class Fees, Electric Vehicle Charging Revenue, Additional Occupant Fees, Equestrian Center fees, and RV Storage Fees, among others, amount to 15%. These revenues offset costs and help keep assessments down.

Slide 5 – Consistent with prior months, our largest operating expense is compensation, followed by cable and programming expenses. Of the \$21.2M, excluding depreciation, these two categories account for 71% of the total Operating expense. Insurance, Professional and Legal, Utilities & Fuel, Outside Services, etc. make up the remaining 29%.

Slide 6 – The reserve and restricted funds adjusted balances are shown here.

- Starting with the 1st column on the left, reserve funds have a combined ending balance of \$43.7M; restricted fund balances have an ending balance of \$3.9M. Included in these totals are contributions received this year through assessments, trust facilities fees, and investment earnings.
- The 2nd column shows the work in progress of \$9.9M for reserve and \$90K for restricted, reflecting the amounts paid for projects not yet completed.
- The 3rd column represents the resulting “adjusted” fund balances of \$33.8M for reserve and \$3.9M for restricted.

Slide 7 – We have a slide here to show resale history from 2022-2024. Community-wide sales total 371 through June 30, 2024. Most of these transactions generate the Trust Facilities Fee (transfer fee), used as a source of revenue for our reserves.

Slide 8 –The listing on this slide gives you an idea where the reserve money is committed. Of the \$29.8M appropriated by the Board for various projects and equipment purchases, the remaining encumbrances against our reserve funds is \$18.9M, primarily for renovation projects. Restricted funds had total appropriations of \$47K, for the West Creek Fuel Modification project which has been completed.

Slide 9 – We compare our “adjusted” fund balances to historical balances for the past five years on this next chart, showing that GRF has averaged \$29.5 million in reserve funds and \$2.9 million in contingency funds.

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GRF Financial Report

As of June 30, 2024



INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$17,440	\$17,440	\$0
Non-Assessment Revenue	\$9,039	\$9,125	(\$86)
Total Revenue	\$26,479	\$26,565	(\$86)
Total Expense	\$23,773	\$24,484	\$711
Net Revenue/(Expense)	\$2,706	\$2,081	\$625

GRF Financial Report

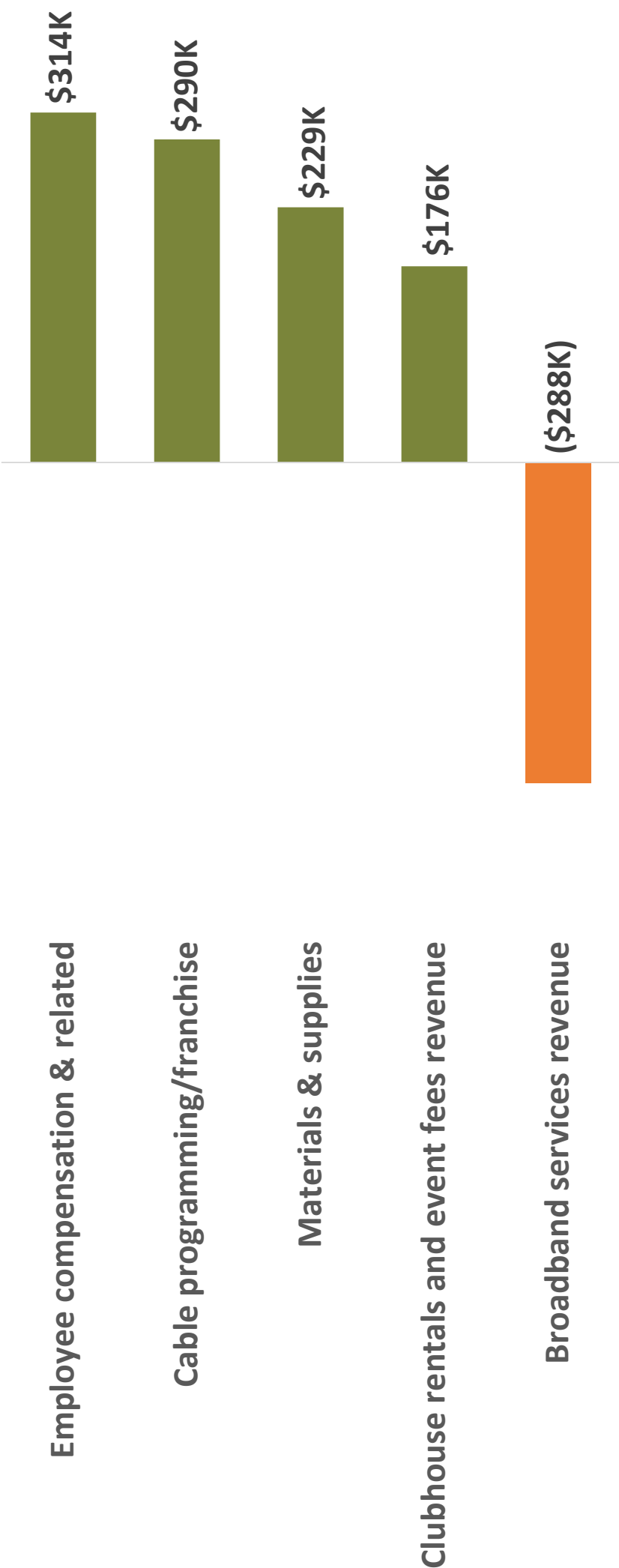
As of June 30, 2024



OPERATING ONLY INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$16,141	\$16,141	\$0
Non-Assessment Revenue	\$5,578	\$5,667	(\$89)
Total Revenue	\$21,719	\$21,808	(\$89)
Total Expense ¹	\$21,163	\$21,944	\$781
Operating Surplus/ (Deficit)	\$556	(\$136)	\$692
1) excludes depreciation			

GRF Financial Report

As of June 30, 2024
Operating Only



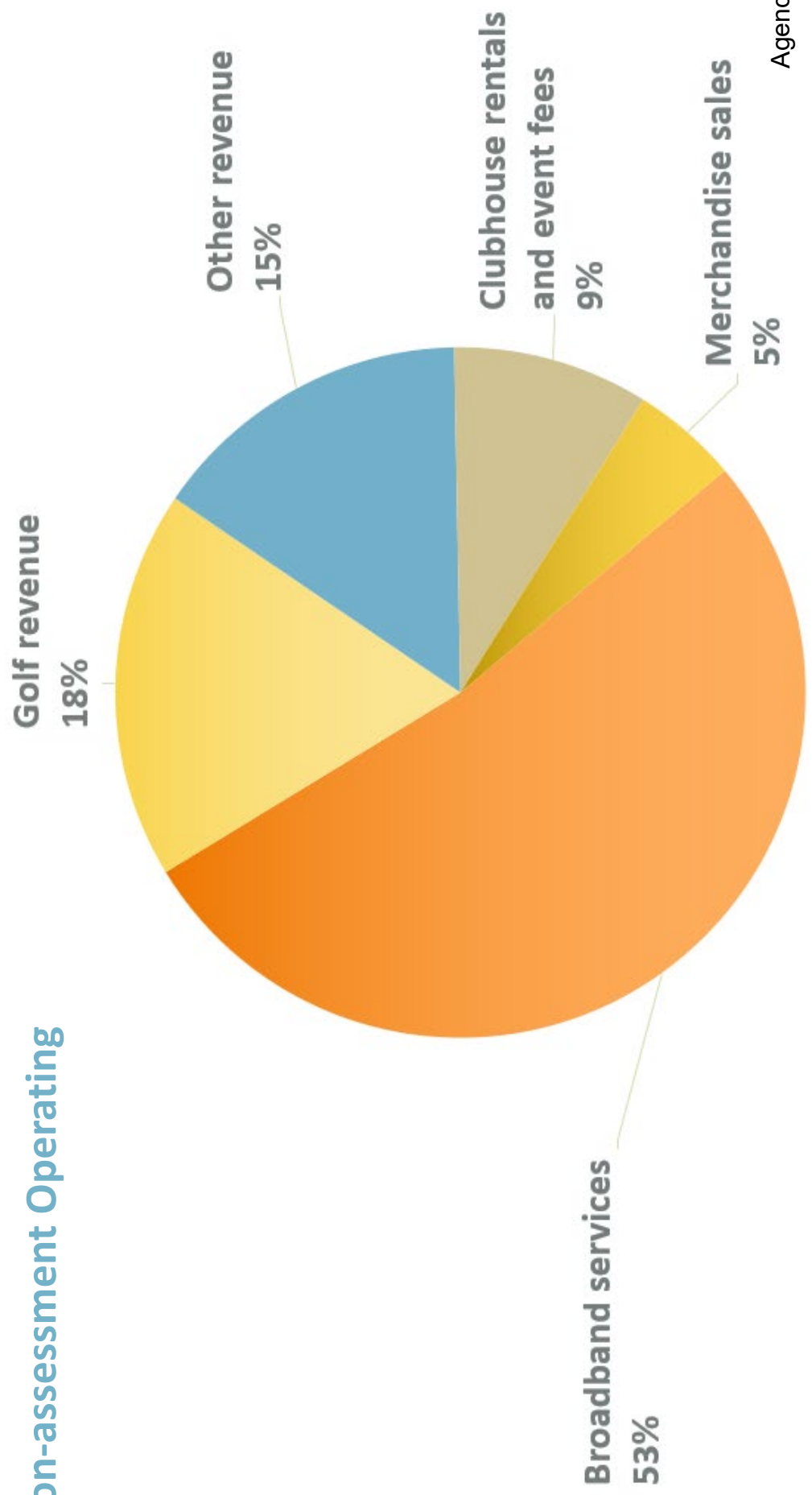
■ Unfavorable ■ Favorable

GRF Financial Report

As of June 30, 2024



Non-assessment Operating

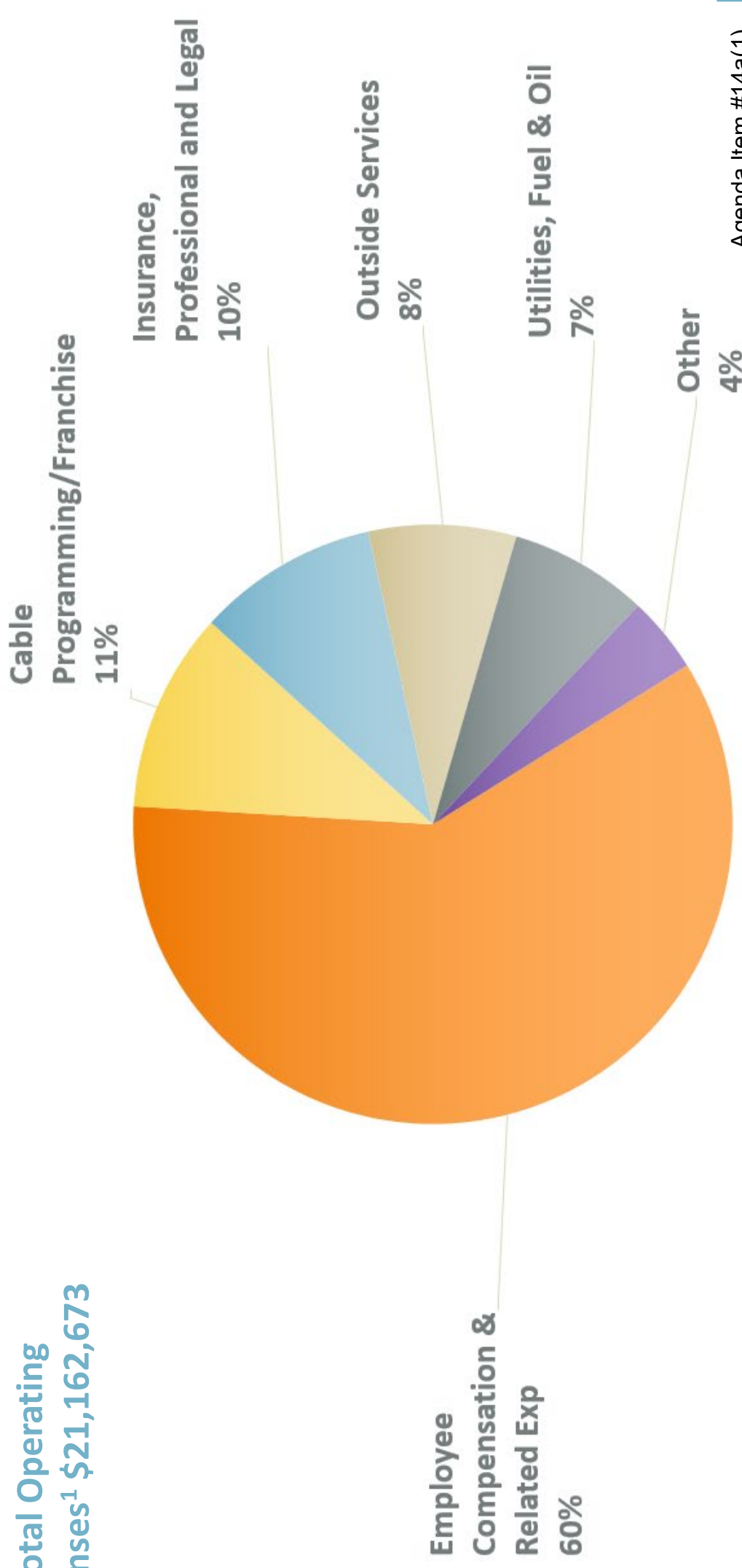


GRF Financial Report

As of June 30, 2024



**Total Operating
Expenses¹ \$21,162,673**



GRF Financial Report

As of June 30, 2024

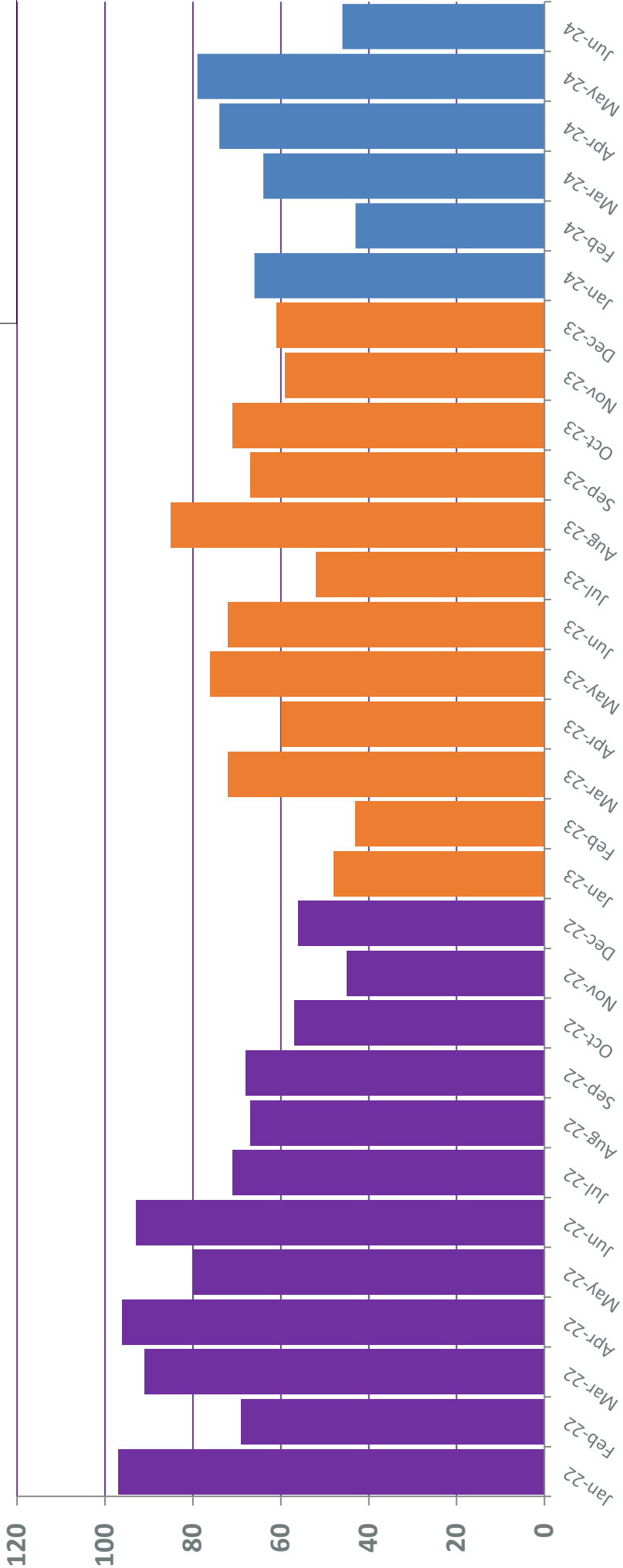


RESERVE FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment Fund	\$7,097	\$6,994	\$103
Facilities Fund	\$18,398	\$2,948	\$15,450
Trust Facilities Fee Fund	\$18,222	\$0	\$18,222
TOTAL	\$43,717	\$9,942	\$33,775
RESTRICTED FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Contingency Fund	\$3,948	\$90	\$3,858

GRF Financial Report

As of June 30, 2024

	NO. OF RESALES	AVG. RESALE PRICE
YTD 2022	525	\$406,670
YTD 2023	371	\$414,937
YTD 2024	371	\$473,723



GRF Financial Report

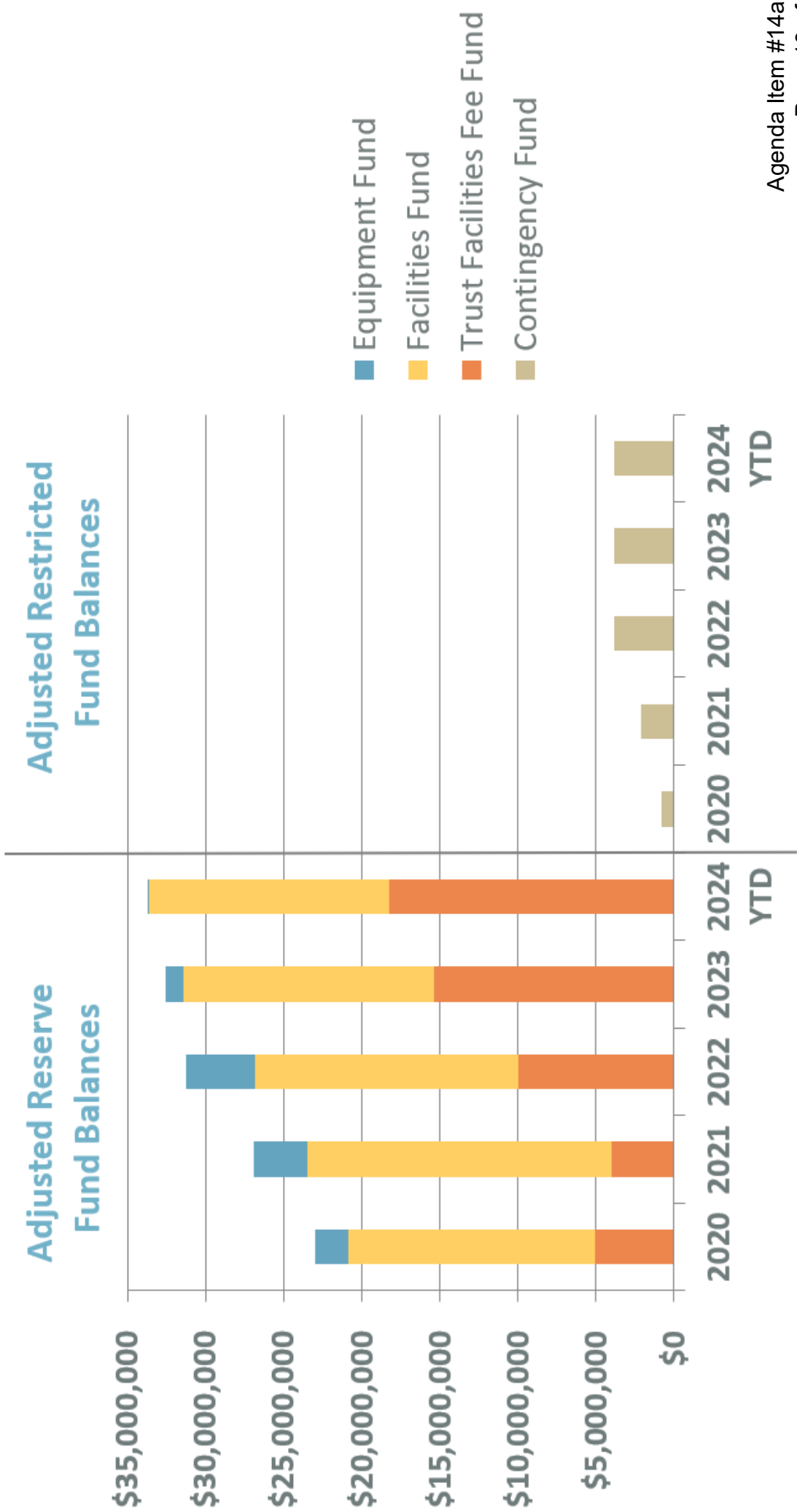
As of June 30, 2024



FUND ENCUMBRANCES (in thousands)					
	RESERVE FUNDS (EQF + FCF)		RESTRICTED FUND (CNF)		
Categories	Total Appropriations	Remaining Encumbrance	Total Appropriations	Remaining Encumbrance	
Aquatics & Fitness	254	232	0	0	
Broadband	650	320	0	0	
Clubhouses	3,101	1,307	0	0	
Computers	5,045	1,877	0	0	
Equestrian Center	54	54	0	0	
Garden Centers	50	50	0	0	
Golf Facilities	926	426	0	0	
Grounds & Misc	3,946	1,407	0	0	
Other Equipment	30	0	0	0	
Other GRF Facilities	10,867	9,874	47	0	
Paving & Pavers	784	784	0	0	
Roofing Projects	48	48	0	0	
Security	49	14	0	0	
Vehicles	3,956	2,470	0	0	
TOTAL	\$29,758	\$18,861	\$47	\$0	

GRF Financial Report

As of June 30, 2024



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FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, June 19, 2024 – 1:30 p.m.
Hybrid Meeting

DIRECTORS PRESENT: Juanita Skillman – Chair, Martin Roza, Brad Rinehart, Thomas Tuning, Mickie Choi Hoe, David Veeneman, Sue Stephens, Donna Rane- Szostak

DIRECTORS ABSENT: William Cowen (Excused)

ADVISORS PRESENT: None.

STAFF PRESENT: Siobhan Foster, Carlos Rojas, Steve Hormuth, Jose Campos, Baltazar Mejia, Tom McCray, Pam Jensen, Carmen Aguilar, Alison Giglio, Eric Nunez, Tom Siviglia, Ada Sigler, Karina Vargas

OTHERS PRESENT: GRF – Jim Hopkins, Egon Garthoffner, Stephen Leonard
United – Alison Bok, Georgiana Willis, Ellen Leonard, Sue Quam
Third – Reza Karimi, Andy Ginocchio
VMS- Cynthia Rupert

Call to Order

Director Juanita Skillman, chaired and called the meeting to order at 1:31 p.m.

Acknowledgement of Media

The meeting was streamed via Granicus and Zoom for members of the community to participate virtually.

Approval of the Agenda

A motion was made to approve the agenda as presented. Hearing no objection, the motion to approve the agenda passed unanimously.

Approval of the Meeting Report for April 17, 2024

A motion was made in closed session and carried unanimously to approve the committee report with the following change:

- Remove Director Sue Stephens, alternate as absent, as Director Sanborn was present
Hearing no objections, the motion was approved.

Chair's Remarks

Director Skillman informed the committee that a 15 minutes recesses would be provided to allow the review of the documents that were provided at the start of the meeting. The recess to take place between the Department Head Update and the Preliminary Financials.

Member Comments (Items Not on the Agenda)

Director Quam shared the prices on ticket printing charges at the PAC and would like to recommend staff review this item as a potential revenue resource for future agendas.

Department Head Update

Steve Hormuth, Director of Financial Services, shared an update on the 2025 Business Plan development that began in March 2024 and highlighted the budget Calendar schedule emphasizing the open session Version 2 scheduled for July 10.

Director Skillman recessed meeting at 1:40 and reconvened the meeting at 1:57pm.

Preliminary Financial Statements dated May 31, 2024

The committee reviewed the financial statements dated May 31, 2024. Questions were addressed and noted by staff.

2023 Operating Fund Deficit Transfer

Steve Hormuth, Director of Financial Services, presented a staff report recommending the committee endorse a \$1,100,881 transfer from the Contingency Fund to the Operating Fund. An endorsed, and later approval by the board, transfer would reimburse the Operating Fund for the operating deficit occurring during 2023. A motion was made by Director Thomas Tuning to approve and endorse staff's recommendation as presented. Director Mickie Choi Hoe seconded. The motion passed by unanimous decision to accept this recommendation and present at the next Board meeting.

Endorsement from Standing Committees

Security and Community Access Committee - City of Laguna Woods memorandum of Understanding (MOU) providing Security access to Orange County Fire Authority emergency radio monitoring. Tom Siviglia, Operations Manager - Security, presented a staff report recommending the approval for entering into a MOU with the City of Laguna Woods to permit GRF to use 800 MHZ radios. This will enable participation in the Orange County Coordinated Communications System and allow monitoring of the Orange County Fire Authority's responses further facilitating effective responses to emergency situations throughout Laguna Woods Village. The usage and activation of the two 800 MHZ radios will cost about \$1,620 annually. This unbudgeted 2024 expense will be funded from the operating fund and paid to the City of Laguna Woods per the MOU. Future business plans will cover any ongoing maintenance costs. Director Sue Stephens made a motion to approve and endorse the recommendation. Director David Veeneman seconded. The motion passed by unanimous decision.

Maintenance & Construction Committee - Pricing Rates for Electric Vehicle Charging Stations. Bart Mejia, Assistant Director- Maintenance and Construction, presented a staff report recommending keeping the current EV charging rates unchanged as SCE does not anticipate a rate increase for 2025. The current pricing covers energy costs, the flex billing fee and

contributes to shared mutual costs. Questions and discussion ensued. Director Tuning made a motion to postpone until the subsequent meeting. Director Choi Hoe seconded. The motion passed by a 7-1 vote to postpone until the following meeting for review.

Golf Fee Cost Analysis

Steve Hormuth presented a staff report for Golf fees informing of the review to be conducted in two steps; first comparing current operational and maintenance costs to those at the last fee change, and second, recommending whether to keep or adjust the fee. Staff further elaborated that a separate meeting will be scheduled for detailed discussion of the fee recommendation.

Traffic Fee Cost Analysis

Steve Hormuth presented a staff report to inform members of how traffic fees are determined. Further stating that unlike most of the fees in Laguna Woods Village, traffic fees aim to ensure compliance with driving and parking rules, independent of the security department costs. The review will be in two steps: first, reporting the lack of correlation between costs and fees, and second, recommending any changes in a separate meeting.

RV Storage Fee Cost Analysis

Steve Hormuth presented a staff report to inform that RV Storage Fees, last reviewed in 2017 via resolution 90-17-32, increased from \$160 to \$320 annually. The current review compares costs from 2017 to 2024, show a 4% increase in expenses for utilities, asphalt sealing and patching, security landscape, and custodial services. A subsequent meeting will be scheduled to recommend whether to keep or adjust the fees.

Future Agenda Items

- Golf Fee Update
- Traffic Fee Update
- RV Fee Update

Committee Member Comments


None.

Date of Next Meeting

Wednesday, August 21, 2024 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 4:20 p.m.


Juanita Skillman (Jul 25, 2024 13:09 PDT)

Juanita Skillman, Chair

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OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, July 11, 2024 – 1:30 p.m.
Board Room/Virtual Meeting

MEMBERS PRESENT: Yvonne Horton, Chair, Cush Bhada, Reza Karimi, Ellen Leonard, Sue Quam, Sue Stephens, S.K. Park, Ajit Gidwani, Dennis Boudreau, Elsie Addington

MEMBERS ABSENT: None

OTHERS PRESENT: Robert Reyes, Joan Milliman, Juanita Skillman, Egon Garthoffner

STAFF PRESENT: Alison Giglio, Jennifer Murphy, Paul Nguyen, Tom McCray, Catherine Laster, Peter Quan, Miguel Magdaleno, Laura Cobarruviaz

Call to Order

Chair Horton called the meeting to order at 1:31 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

Director Bhada made a motion to approve the agenda. Director Karimi seconded.

Motion passed unanimously. Director Stephens was not present for the vote.

Approval of Committee Report for June 13, 2024

Director Leonard made a motion to approve the report. Director Karimi seconded.

Motion passed unanimously. Director Stephens was not present for the vote.

Chair's Remarks

None.

Report of the Recreation and Special Events Director

Ms. Giglio reported the following Recreation Department highlights: the US House of Representatives has designated July as Parks and Recreation Month, also commonly known as Parks Make Life Better month; The Recreation Department promotes health and wellness, which improves the physical and mental health which provides the endless possibilities and the benefits of living in Laguna Woods Village and is one of the reasons people live here; today is also free slurpy day at all 7/11 stores; Library volunteers worked 805 hours to support 2,197 visitors with 28 residents signed up for catalogue access and 2,681 items circulated through the desk in June; the library reported a new feature and a significant task that the volunteers have taken on will be the ability to print the series name and number on spine labels; Clubhouse 2 hosted the annual Fourth of July Celebration with over 1,000 in attendance for the outdoor concert featuring Stone Soul and 113 golf carts participating in the parade to show the love of our country; Clubhouse 4 woodshop had the purchased drum sander and two dedicated power lines installed per the GRF resolution; Clubhouse 5 hosted the Father's Day brunch with 107 attendees and the 90s Luncheon celebrating 207 residents are over the age of 90 with a total of 310 in attendance; a new projector was installed in the Clubhouse 5 main lounge; Clubhouse 6 had a new hearing loop was installed in the main lounge to assist hearing impaired guests with more in process of being installed or repaired at other facilities; Pool 1 is currently getting new plaster so it will look nice when we reopen.

Ms. Giglio reported the following Clubhouse 1 renovation update: the beautification of Clubhouse 1 is progressing smoothly and remains on schedule for completion in late August 2024 with an early September reopening; as the project comes to its end, the purchase of new furniture may be possible if project savings are available.

Ms. Murphy stated the following: the July Summer Splash Day is sold out but tickets for August are still available both of which are held at Pool 2, noon to 4 p.m.; the free Monday movie, *Wonka*, will be held on July 22, 2 and 7 p.m. at the Performing Arts Center; the annual Farmer's Market will be hosted at Garden Center 1 on July 20, 9 a.m. to noon (please note this event is cash only); the BBQ buffet will be hosted on July 22 at Clubhouse 5 at 5 p.m.; the Performing Arts Center will host Space Oddity, the Ultimate David Bowie Experience on August 10 at 7:30 p.m. and Micky Dolenz of the Monkees on October 11 at 7:30 p.m.

Mr. McCray stated the following: the golf course remains full every day even during these hot days; there are a few dry spots on the courses due to knot weed that are being addressed; staff continues to work on bunker improvement; first new golfer orientation was held which was a success with 12 in attendance; driving range is looking good with grass growing in; first Korean golf association tournament on Monday with 134 players scheduled; the Garden Center advisory committee is on break at this time but staff remains in contact with those most involved and a new group will be established who are able to meet regularly; relinquished plots are being rented as the compliance list is now smaller; a bullet point list for gardener adherence is being created per new safety company; the Farmer's Market is in conjunction with the Garden Center club and is expected to be

successful; this event may move to Clubhouse 2 in the future due to parking restrictions and summer heat; a new tennis ball machine is deployed and staff will send an email to remind all tennis players of the protocol; a pickleball court has a broken net and will be repaired soon.

Discussion ensued.

Member Comments (Items Not on the Agenda)

Members were called to speak on the following: request for additional pickleball courts; disappointment with the Fourth of July Celebration golf cart parade pace.

Discussion ensued.

Staff was instructed to place discussion of additional pickleball courts on a future agenda.

CONSENT

Director Bhada made a motion to approve the consent calendar. Director Leonard seconded.

Motion passed unanimously.

REPORTS

Recreation Committee Request Forms – Discussion ensued regarding time limits for lane usage and operating rules for the pools.

Staff was directed to bring forth the pool operating rules at a future meeting.

Recreation Supervisor Introduction– Miguel Magdaleno, Recreation Supervisor (Clubhouse 5 and 6) stated facility operations and brief personal background.

Calvary Chapel High School Girls Tennis Team Request for Use of Tennis Courts - Chair Horton stated that legal counsel and Risk Manager, Dan Yost, advised against the use of the tennis courts by the Calvary Chapel High School girls tennis team.

Discussion ensued.

Member was called to speak against the use of the tennis courts by the high school girl's tennis team; risking private property status if use is granted to high school tennis team.

The committee did not recommend the use of the tennis courts by the high school.

ITEMS FOR DISCUSSION AND CONSIDERATION

Donation of Cups for Clubhouse 1 Drop-In Lounge - Director Leonard made a motion to approve donation of cups for Clubhouse 1 drop-in lounge. Director Quam seconded.

Discussion ensued.

Director Leonard withdrew the motion.

Director Quam made a motion to approve the donation of cups for Clubhouse 1 drop-in lounge and accept logo as printed. Director Bhada seconded.

Motion passed 5-2. Directors Leonard and Horton opposed.

ITEMS FOR FUTURE AGENDAS

Reservation System Review – Staff was directed to keep this item under Items for Future Agendas.

Recreation Policy Review – Staff was directed to keep this item under Items for Future Agendas.

Aquadettes Show – Staff was directed to keep this item under Items for Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Chair Horton thanked all who attended.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held both in the board room and virtually via the Zoom platform at 1:30 p.m. on Thursday, August 8, 2024.

Adjournment

There being no further business, the Chair adjourned the meeting at 2:40 p.m.

_____*Yvonne Horton*_____

Yvonne Horton, Chair



OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
LANDSCAPE COMMITTEE
WEDNESDAY, May 8, 2023 – 1:30 P.M.
BOARD ROOM / VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT:	Chair – Cush Bhada, Juanita Skillman, Ira Lewis, S.K. Park, Sue Quam, Glenn Miller, Maggie Blackwell (substitute)
COMMITTEE MEMBERS ABSENT:	Anthony Liberatore
OTHERS PRESENT:	None
ADVISORS PRESENT:	None
STAFF PRESENT:	Kurt Wiemann, Megan Feliz

1. Call Meeting to Order

Chair Bhada called the meeting to order at 1:30 p.m.

2. Acknowledgment of Media

No formal press was present.

3. Approval of the Agenda

Director Skillman moved to approve the agenda, and Director Lewis seconded it.
The agenda was approved without objection.

4. Approval of the Meeting Report for February 14, 2024

Director Park moved to approve the agenda, and Director Lewis seconded it.
The report was approved without objection.

5. Chair Remarks

Chair Bhada thanked everyone for coming and announced this was his first meeting as the chair. He hopes to keep the gardens green and to do a good job.

6. Department Head Update

6a. Charging Station Update

Mr. Wiemann provided an update, letting them know that the wall's construction will begin on May 20. The project will take 3-4 weeks to complete. Once completed, the electrical modifications will begin.

6b. West Creek Update

Mr. Wiemann notified everyone that the West Creek cleanup was complete. Two palm trees are still present and will be removed by in-house crews because they are a fire hazard.

7. Member Comments (Items Not on the Agenda)

- Member comment made about Willow Trees
- Member comment made about West Creek

8. Response to Member's Comments

Mr. Wiemann and Director Skillman responded to the member's comment.

Items for Discussion and Consideration

9. Gate Design Schedule

Mr. Wiemann notified the committee that the landscape designer is working on the entry gate project. He should have a layout in the next two weeks and will email the plans to the committee when he receives them.

10. Mulch Agreement

Mr. Wiemann explained the agreement between the City of Laguna Woods and GRF. Mr. Wiemann asked the committee for approval and notified them it would go to the GRF attorney for approval before going to the GRF board. Director Skillman moved the motion, and Director Miller seconded the motion. The motion passed without objections.

Future Agenda Items:

- AB 1572, Gate 11 and Clubhouse 1

Concluding Business:

11. Committee Member Comments

- Director Miller made a comment asking about West Creek.
- Director Lewis is asking for AB 1572 to be added to the future agenda.

12.Date of Next Meeting – Wednesday, August 14, 2024 at 1:30 p.m.

13.Recess at 2:20 p.m.

Cush Bhada

Cush Bhada (May 10, 2024 14:38 PDT)

Cush Bhada, Chair

Cush Bhada, Chair
Kurt Wiemann, Staff Officer
Telephone: 949-268-2565

Agenda Item #14c
Page 3 of 4

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OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE**

**Wednesday, June 12, 2024 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

REPORT

MEMBERS PRESENT: Yvonne Horton – Chair, Gan Mukhopadhyay, SK Park,
Alison Bok, Pearl Lee, Sue Stephens

OTHERS PRESENT: **GRF:** Egon Garthoffner, Juanita Skillman
Advisors: Bill Walsh, Ajit Gidwani
Mutual 50: Steve Leonard

STAFF PRESENT: Guy West – Staff Officer & Projects Division Manager, Bart
Mejia – Maintenance & Construction Assistant Director, Ian
Barnette – Maintenance & Construction Assistant Director,
Heather Ziemba – Projects Administrative Coordinator

1. Call to Order

Chair Horton called the meeting to order at 9:31 a.m.

2. Acknowledgement of Media

Chair Horton noted that no media was present.

3. Approval of the Agenda

The agenda was approved as written.

4. Approval of Meeting Report from April 10, 2024

Hearing no objection, the meeting minutes were approved by unanimous consent.

5. Chair's Remarks

None.

6. Department Head Update

Mr. West noted the current staffing level in the Projects division.

7. Member Comments

None.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.

A motion was made and duly seconded to move Item 10 to before Item 8.
The consent calendar was approved. A motion was made and duly seconded to move Item 8 to be placed on a future agenda.

8. Project Log

9. ChargePoint Summary

Items for Discussion and Consideration:

10. UCI/Cypress College Energy Study Reports

Mr. Mejia introduced representatives from the UCI Sustainable Manufacturing Alliance for Research and Training Industrial Assessment Center who presented their energy assessment and recommendations for energy savings. Discussion ensued. Director Steve Leonard made a comment about potential energy savings at Clubhouse 7. Mr. Mejia and the representatives answered questions from the committee.

11. Clubhouse 1 Project Update

Mr. West provided a PowerPoint presentation to show pictures of the current status of the Clubhouse 1 project. Mr. West then answered questions from the committee about the presentation.

Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

- EMS Status Update
- MelRok Energy Management System

Concluding Business:

12. Committee Member Comments

Director Garthoffner commented on EV charger usage at the Community Center. Director Stephens commented on recommendations for energy savings. Director Bok commented on reported expenditures. Director Park made a comment about a golf cart path between Clubhouse 7 and Gate 7.

13. Date of Next Meeting: Wednesday, August 14, 2024 at 9:30 a.m.

14. Recess

The meeting was recessed at 11:16 a.m.



Yvonne Horton, Chair

Yvonne Horton, Chair
Guy West, Staff Officer
Telephone: 949-597-4625

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OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
BUILDING E SPACE PLANNING AD HOC ADVISORY COMMITTEE**

**Wednesday, May 1, 2024 – 12:30 p.m.
Clubhouse 5 – 24262 Punta Alta, Laguna Woods, CA 92637
In Person and Virtual with Zoom**

REPORT

MEMBERS PRESENT: James Hopkins - Chair, Yvonne Horton, Cush Bhada, Alison Bok, Nancy Carlson, Andy Ginocchio, Reza Karimi, SK Park, Sue Stephens, Tom Tuning

MEMBERS ABSENT: Glenn Miller, Peter Sanborn

OTHERS PRESENT: **GRF:** Egon Garthoffner, Juanita Skillman
United: Maggie Blackwell
Third: Nathaniel Lewis

STAFF PRESENT: Manuel Gomez – Maintenance & Construction Director, Bart Mejia, Maintenance & Construction Assistant Director, Ian Barnette – Maintenance & Construction Assistant Director, Alison Giglio - Recreation and Special Events Director, Tom Siviglia – Security Division Operations Manager, Sandra Spencer – Department Administrative Assistant, Heather Ziemba – Projects Division Coordinator

1. Call Meeting to Order

Director Hopkins called the meeting to order at 12:35 p.m.

2. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

3. Approval of the Meeting Report from April 10, 2024

Hearing no objection, the meeting report was approved as written.

4. Remarks of the Chair

Chair Hopkins provided the audience an overview of what the meeting would include, what the next steps would be, and that the community would continue to be involved in the process.

5. Member Comments – *(Items Not on the Agenda)*

None.

6. Response to Member Comments

None.

7. Department Head Update

None.

8. Consent: *All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.*

a. None

9. Items for Discussion and Consideration

- a. Continue Discussion of Options Presented on April 10, 2024
 - i. Nancy Carlson/Andy Ginocchio – Directors Carlson and Ginocchio presented a condensed version of their previously submitted proposed solution.
 - ii. Jim Hopkins – Chair Hopkins presented a condensed version of his previously submitted proposed solution.
 - iii. Sue Stephens – Director Stephens withdrew her previously submitted proposed solution and announced her support of Chair Hopkins' proposal.
 - iv. Cush Bhada – Director Bhada presented his proposed solution.

The merits of the proposed solutions were discussed amongst the committee members. Comments included the need for a cost analysis of each proposed solution, maximizing the space within the Community Center, and the importance of member input.

Approximately 20 members commented on the proposed solutions presented by the committee members.

Discussion ensued and various motions were made, seconded and rescinded.

A final motion was made by Chair Hopkins to present Option (i) Proposed Solution by Nancy Carlson/Andy Ginocchio and Option (ii) Proposed Solution by Jim Hopkins to the GRF Board for consideration. The motion was seconded by Director Stephens and passed by a vote of 8/2/0 (Director Bhada and Director Tuning opposed).

- 10. Future Agenda Items:** *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

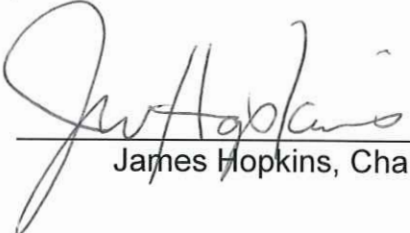
The meeting adjourned without discussing this item.

11. Committee Member Comments

The meeting adjourned without discussing this item.

12. Date of Next Meeting: TBD

- 13. Adjournment:** The meeting was adjourned at 4:04 p.m.



James Hopkins, Chair

James Hopkins, Chair
Manuel Gomez, Staff Officer
Telephone: 949-268-2380

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OPEN MEETING

REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION MEDIA AND COMMUNICATIONS COMMITTEE

**Monday, July 15, 2024 – 1:30 p.m.
Board Room / Virtual Hybrid Meeting**

REPORT

Members Present: Chair Joan Milliman; Directors Maggie Blackwell, Cris Prince, Peter Sanborn, Juanita Skillman, Georgiana Willis (arrived 1:37 p.m.); Alternates Donna Rane-Szostak, Moon Yun; Advisors Catherine Brians, Carmen Pacella (left 2:27 p.m.), Lucy Parker

Members Absent: Director James Cook (excused), Advisors Theresa Frost (excused), Tom Nash (excused)

Others Present: Third - Mark Laws; Richard Rader, William Hite; Urban Insight - Project Lead Ben Upham, Project Manager Nikita Aidasani, Creative Director Nick Dota

Staff Present: Jennings Lai, Catherine Laster, Susan Logan-McCracken, Ellyce Rothrock, Chuck Holland

1. Call to Order

The meeting was called to order at 1:32 p.m., and a quorum was established by Chair Milliman.

2. Acknowledgement of Media

None present.

3. Approval of Agenda

Approved by unanimous consent.

4. Approval of Report for April 15, 2024

Approved by unanimous consent.

5. Chair's Remarks

Chair Milliman welcomed the committee and recommended reading the May/June and July/August editions of the Village Breeze.

6. Member Comments

There were no member comments.

Items for Discussion

7. Urban Insight Website Presentation – Chuck Holland

Mr. Holland introduced a presentation by representatives from Urban Insight, the contractor developing the new community website.

Mr. Upham introduced himself and the other Urban Insight presenters.

Ms. Aidasani discussed insights gained from interviewing residents and potential residents for the user experience and usability evaluation summaries.

Mr. Dota showed wireframes, designs and color palettes for the website homepage and landing pages and demonstrated prototypes of how the website will look on a laptop and a mobile device.

Mr. Upham discussed development updates, content migration and search function improvements, and gave a tour of the website. He stated that the website is built in WordPress and hosted by Pantheon.

Mr. Holland discussed single sign-on technology for document access.

Committee questions and discussions that ensued included:

- Searching documents using filtered searches
- Requesting archived records dated prior to 2017
- Searching for real estate listings on the Sales and Leasing landing page
- Linking to the Towers website
- ADA compliance
- Homepage photography and videos
- Budget that had been previously allocated for website development
- Single sign-on feature
- Language translation
- Defining the difference between a condo and co-op
- Estimated completion date of early October

Director Laws further discussed resident log-in and records requests, and volunteered to be a tester for the website.

Mr. Rader commended the work done and suggested the website be used for communication between the boards and the community, including resolutions on 28-day notice. Discussion ensued.

8. Media and Communications Report – Ellyce Rothrock

Ms. Rothrock highlighted from the Media and Communications Activities Report:

- Daily website and Facebook updates
- Jobs tracked through Trello
- The Village Breeze adding cover blurbs for the first time
- Two employee newsletters distributed
- Weekly “What’s Up in the Village” email blasts
- Weekly press releases sent to the Globe
- GRF and mutual presidents’ email messages
- Connections and Pathways flyer
- Resident Services trifold brochure
- Lowest and highest open rates above standard across all industries
- Attendance for the new resident orientations
- Surveys for VMS and United boards
- Tasking for Village 60th-anniversary event

Ms. Rothrock also discussed working with the former docents on a new presentation format for prospective, new and existing residents.

Director Blackwell asked what the Contacts column on the iContact Report represents. Ms. Rothrock explained that column represents our various email subscriber lists maintained in iContact.

Mr. Rader highlighted the Connections and Pathways flyer listing 15 ways to get in touch with Village boards and management.

Director Yun asked whether iContact is used for email addresses only. Ms. Rothrock confirmed. Discussion ensued about the subscriber lists.

Mr. Hite offered a suggestion for grandparents to enjoy a Saturday matinee with their grandchildren and offered to print out a list of DVD movies in his possession. He also asked about a MeTV cartoon channel. Ms. Rothrock said she would forward his information to Village Television for follow-up. Discussion ensued.

Items for Future Agendas

None

Concluding Business

Committee Member Comments

Advisor Brians and Advisor Parker said it was a very good meeting.

Director Sanborn suggested a website update meeting before the next regular meeting date. Chair Milliman agreed the committee might need to call a special meeting.

Director Blackwell suggested announcing that children's movies are available on DVD at the Village Library for residents to check out.

Director Milliman reminded the committee about a suggestion to include GRF in the new resident orientations. She asked about updating the website and commended the Village Breeze and all the work the staff does. She discussed getting the word out about the Village Library, which offers materials in nine different languages.

Ms. Rothrock said she would be happy to work up an announcement for "What's Up in the Village." The Village Library brochure is included in the handouts at the new resident orientations. Discussion ensued.

Ms. McCracken thanked everyone for their input.

Director Rand-Szostak thanked Chuck Holland, the team and Urban Insight for their work on the website.

Chair Milliman thanked everyone for their efforts.

Date of Next Meeting – Monday, October 21, 2024, at 1:30 p.m.

Adjournment

Chair Milliman adjourned the meeting at 3:24 p.m.

p.p. Joan Milliman / SLM
Joan Milliman, Chair
Media and Communications Committee

**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

Wednesday, May 15, 2024 – 11:00 a.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Juanita Skillman Chair, Ryna Rothberg, Cush Bhada, Alison Bok, Nancy Carlson, SK Park, Sue Stephens, Elsie Addington (Advisor)

OTHERS PRESENT:

STAFF PRESENT: Robert Carroll, Francisco, Miguel Camarena, Joana Rocha

1. Call to Order

Chair Skillman called the meeting to order at 11:00 a.m.

2. Acknowledgment of Media

None present.

3. Approval of the Agenda

Hearing no objections, the agenda was approved by unanimous consent.

4. Approval of Meeting Report for February 7, 2024

The meeting report for February 7, 2024, was unanimously approved as written.

5. Chair's Remarks

Director Skillman mentioned that the Security and Community Access Committee is working on traffic rules that might affect transportation.

6. Member Comments (Items Not on the Agenda)

- No member comments.

7. Response to Member Comments

- No response to member comments.

8. Director's Report

Mr. Carroll gave the committee an overview of the Laguna Woods Village transportation ridership for the Fixed-Route, Journey, and BOOST programs.

Mr. Carroll provided dates and locations for the upcoming Transportation pop-up booth.

- Director Bhada asked about the RFI sticker
- Director Bhada suggested that Route 2 stop at the community center after leaving gate 10.
- Director Carlson mentioned that the Globe has recurring sections where transportation could submit their hours for residents to know.
- Director Carlson asked about the Boost program boundaries.
- Director Park inquired about who is responsible for covering the costs of the rideshare program.

Items for Discussion

9. Review Mobility and Vehicles Charter

The committee reviewed the charter and highlighted key points to consider when evaluating new vehicles.

- Review major service modifications to the Laguna Woods Village transportation system that are proposed by the Managing Agent and present those modifications to the GRF Board for final approval.
- Review the specifications recommended by the Managing Agent for the procurement of GRF vehicles.
- Review requests submitted to the Committee by the Managing Agent for transportation services and vehicles that require supplemental funding and recommend appropriate action to the GRF Finance Committee.

10. Senior Mobility – City Program Flyer

The Committee reviewed the Senior Mobility Program and answered some questions from the previous meeting in February.

Items for Future Agendas

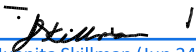
None

Concluding Business:

Committee Member Comments - None

Date of Next Meeting – Wednesday, August 7, 2024, at 1:30 p.m.

Adjournment - The meeting was adjourned at 11:59 a.m.


Juanita Skillman (Jun 24, 2024 13:08 PDT)

Juanita Skillman, Chair

Juanita Skillman, Chair
Robert Carroll, Staff Officer
Telephone: 949-597-4242

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OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
SECURITY AND COMMUNITY ACCESS COMMITTEE**

**Wednesday, June 26, 2024 - 1:30 P.M.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room/Virtual Meeting**

Directors Present: Chair: Juanita Skillman, Maggie Blackwell, Nancy Carlson, Reza Karimi, S.K. Park, Sue Stephens, Donna Rane- Szotak

Directors Absent: NONE

Staff Present: Carmen Aguilar, Alycia Magnuson, Eric Nuñez

Others Present: None

1. Call to Order

Chair Skillman called the meeting to order at 1:30 p.m.

2. Acknowledgment of Press

There was no media present.

3. Approval of the Agenda

Chair Skillman requested an approval of the agenda June 26, 2024

Hearing no changes or objections, the agenda was approved by unanimous consent.

4. Approval of the Meeting Report

There being no objections, the meeting minutes of April 24, 2024, were approved with pending correction by unanimous consent.

5. Chair's Remarks

Chair Skillman spoke on the following items:

- Expressed disappointment the Golden Rain Foundation Operating Rules for Traffic Rules and Regulations aren't done. Chief Nuñez will follow up with Compliance Department on this matter.

6. Members' Comments

- A member commented on adding stop signs to the following locations; Estrada/ Majorca and Aragon/ Sevilla by making them 3 way stops. Member also,

mentioned gate ambassadors should hold guest lane to not open the same time as the resident lane. Gates in questions are 1,2,3,4 and 5.

- A member commented Gate 3 should be checking passes before raising the arm to let guest into the community.
- A member commented he would like to see more handicapped parking spaces.
- Member Arnold Quigley presented his aisle presentation in regards to the 4-way stop signs on Sevilla/ Mendoza. Currently there are 2 way stop signs. Mr. Quigley wants to know when will the Engineering study be presented.

Reports

7. Update on Jacob and Green and Associates

Chief Nuñez commented on the following:

- Mr. Simmons from Jacob Green and Associates will be at the DPTF Committee meeting on Tuesday, July 30, 2024 at 9:30 a.m. where he will be sharing the GAP analysis and the development of tabletop exercises for staff and community.

8. Update on Quigley Stop Sign Request

Chief Nuñez informed Mr. Quigley the Engineering study will be presented at the GRF board meeting on Tuesday, August 6, 2024.

9. Security Statistics Update

The following security statistics updates were discussed:

- RV Lot
 - Price increase will be discussed at the next finance meeting on Wednesday, August 21, 2024.
- Notice of Violations
 - The stats continue to show S-Code 0610 (FAILURE TO OBEY STOP SIGN) - is 46.8% of all the citations written.
- Flashing Stop Signs
 - It was recommended committee leave this program alone it's a small contribution but not cost effective.
- Orange County Sheriff Department
 - Total of 8 violations in the community the information was obtained via www.occrimemapping.
- Compliance Notice of Violation stats
 - Had a total of 810
- Self-Initiated Supervisor Foot Patrol
 - Light request makes 42.17% of the foot patrol. Our Supervisors are making sure the lights are working properly during the night in breezeways, and around the community.
 - 33.73% is made up of maintenance request

- Social Services
 - An average of 20 deaths per month and an average of 22 calls for per day for OCFA coming into the community.

10. Noteworthy Incidents

The following noteworthy were shared:

- A 7-year-old was missing the information was broadcasted to all units and the child was located a few doors down less than 15 minutes a few doors down from his location. He was distracted looking at butterflies.
- Resident expressed his gratitude for Officer **David Faughn** when he came to the assist with the front door not closing properly.
- Resident expressed his appreciation for the return of his lost phone Officer **Bridgette Portuguese** he said, this meant a lot to him.
- Resident shared how grateful she was for Officer **James Rea** for removing a cook top that was dumped in a trash bin. Ms. Brown requested he put it in the trunk of her vehicle she will then take it to a recycling facility.
- Gate Supervisor **Sarah Harris** would like to recognize Supervisor **Josh Kuresa** "I solicited the assistance of Supervisor Joshua Kuresa for maintenance tasks that have saved the company hundreds of dollars in service requests, that would otherwise be invoiced to our Security department by the company's vendors."

Additionally, Kuresa has been instrumental in following through with Washer/Dryer, coin box replacement tasks and taking the initiative to complete those work orders promptly and efficiently.

Kuresa has been a true asset to the team!

I am grateful for all of the assistance.

Items for Discussion and Consideration

11. Golf Path CH 7 Speed bumps and stop sign

- Golf Cart path is not being used appropriately and golf cart drivers evade the path by driving onto the landscaping by causing damage to the esthetic scenery by not using the path.
- There are two style of speed bumps are currently on the golf path one is concrete and are lower to go over smoothly and the other is temporally speed bumps which makes going over the speed bump very bumping and causes damage to golf carts.
- Director S.K. Park suggested to divert the golf cart path into the parking lot so golf cart drivers don't go through where the tennis court walkway is located.
- Director S.K. Park suggested to have an Engineering Visibility study to install a golf cart path into the parking lot. He would like to know what the cost would be for the study. This topic was brought up at M & C meeting and it was diverted back to SCAC. However, this is not a safety issue and

therefore, it should be discussed with M & C.

12. Items for Future Agendas

- Traffic Rules
- A publication that states all vehicles must have RFID
- Smart I.D.

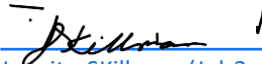
Concluding Business

13. Committee Member Comments

- Laguna Woods Mutual No. Fifty director Sue Stephens mentioned, she could not get into the Director's lounge with her badge. In another occasion director's Sue Stephen's and Nancy Carlson had to wait to be let into the director's lounge.
- Director Nancy Carlson suggested Chair Juanita Skillman email directors for future agenda topics for the upcoming meeting.

14. Date of Next Meeting – The next meeting will be held in the board room and virtually via zoom platform on Wednesday, August 28, 2024 at 1:30 p.m.

15. Adjournment 4:23 p.m.



Juanita Skillman (Jul 2, 2024 16:17 PDT)

Juanita Skillman, Chair
Security and Community Access
Committee



OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, May 28, 2024 - 9:30 A.M.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room/Virtual Meeting**

Directors Present: Tom Siviglia-Chair, Juanita Skillman- Rick Kopps, Anthony Liberatore, Gan Mukhopadhyay, S.K. Park, Sue Stephens

Directors Absent: Eric Nuñez

Staff Present: Carmen Aguilar, Daniel Lurie, Alycia Magnuson, Tom Siviglia

Others Present: City Councilmember Annie McCary

1. Call to Order

Chair Siviglia called the meeting to order at 9:30 a.m.

2. Acknowledgment of Press

There was no media present.

3. Approval of the Agenda

Chair Siviglia requested an approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

4. Approval of the Meeting Report

There being no objections, the meeting minutes of March 26, 2024, were approved by unanimous consent.

5. Co-Chair's Remarks

Co-Chair Skillman spoke on the following items:

- She welcomed director Donna Rane- Szostak
- She would like to see a radio list to confirm who is assigned to the radios

6. Members' Comments

- A member commented on procedures on reserving a room for Clubhouse 3 to be used as DPTF training.

- Chair Siviglia responded by thanking Grace Stencil for her efforts in continuing DPTF training. Security Staff will coordinate with Recreation department to obtain applicable documents for reserving a room for training purposes at no cost to the member.
- A member commented on when DTPF drills involve board members.
 - Chair Siviglia responded by thanking Edwin Marcus for his comment on board members involvement in the DPTF drills. Management and volunteers to work together to build successful training to shelter in place.
- A member commented on the functionality of the antenna equipment not working properly if a disaster would strike today. The Good Neighbor program not being fulfilled. Tabletop exercise are crucial,
 - Chair Siviglia responded by thanking Bob Mantonti for his comments.
 - The antenna Security Department has longer than expected due to the meeting schedule dates. On June 4, 2024 it will be going to the GRF board meeting. Laguna Woods Village has established an 18-month relationship with Jacob Green and Associates to develop a GAP analysis for training, tabletop exercises and drills. A meeting has been scheduled on May 30, 2024 to establish and discuss the goals and responsibilities.

Reports

7. GRF Board- Nothing to Report- None.

8. United Board- Nothing to Report- None.

9. Third Board- Director Park thanked Grace Stencil for her volunteerism and the antenna project needs to be completed with no excuses. He supported the idea of increasing volunteers.

10. Towers Board- Nothing to Report- None.

11. Pet Evacuation Sub Committee- Sandy Benson will be taking a FEMA course on shelter in place on June 12, 2024. She stated she brought enough File of Life cards for Mutual No. Fifty.

12. Antenna Project- Dan Lurie Supervisor II / Administrative Supervisor communicated the project will be presented at the GRF board meeting on June 4, 2024.

13. September Event- Chair Siviglia mentioned Director Nuñez will be confirming the venue and planning with vendors for availability.

14. Report on Fire Prevention Equipment- Chair Siviglia looks forward to incorporating the new vendor SafetyNet into DPTF trainings.

15. Update on Emergency Disaster Planning- a meeting has been scheduled on May

30, 2024 with Jacob Green and Associates to review Emergency Disaster Planning.

ITEMS FOR FUTURE AGENDAS:

16. Director Park requested an update on the antenna Installation and room reservation procedures.

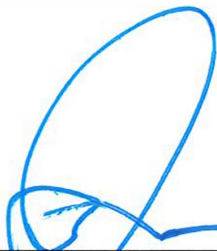
CONCLUDING BUSINESS:

17. Committee Member Comments

- a. Director Liberatore suggested a syllabus for DPTF volunteers and staff.
- b. Director Rane-Szostak appreciates the members keeping staff accountable while reassuring projects are not being neglected.
- c. Director Skillman reminded the committee the budget season is upon us and DPTF needs to be prioritized financially.

18. Date of Next Meeting – Tuesday, July 30, 2024 at 9:30 a.m.

19. Adjournment 10:16 a.m.



6-10-2024

Tom Siviglia
GRF Committee of the Laguna
Woods Village Disaster
Preparedness Task Force

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